

Manheim Township Parks & Recreation Board

MONTHLY BOARD MEETING

January 4, 2005

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Board Room of the Stauffer Mansion on Tuesday, January 4, 2005. Chairman Bohan called the meeting to order at 7:30 p.m. In addition to Chairman Bohan, board members present included Gard, Heckman, Keene and Laubach. In addition to board members present, Superintendent Lessig was in attendance.
- II. **Review and Approval of Decemer 7, 2004 Minutes** - Mr. Gard made the motion to approve the December 7, 2004 Minutes as written. This motion was seconded by Mr. Laubach.
- III. **Treasurer's Report** – In Mr. Miller's absence, Director Lovelette reported that most accounts shown in the income/expenditures graph ar tracking normally for the year (as the end of November), with the exception of the Custodial Services account which is slightly over. Chairmain Bohan asked Director Lovelette if there were any issues with the revenue account. Director Lovelette explained that income was down slightly due to Mini-Golf and the Activities Center which was closed (for floor renovation).
- IV. **Nomination and Election of Officers for 2005** – Mr. Keene led the Nomination and Election of Officers for 2005 (Chairman, Vice-Chairman, Treasurer/ Assistant Secretary, Secretary/Assistant Treasurer). Mr. Gard made the motion to nominate the current Chairman (Bohan) to continue to serve as Chairman of the Board. Mr. Gard made the motion to nominate the current Vice-Chairman (Keene) to continue to serve as Vice-Chairman of the Board. Mr. Gard made the motion to nominate the current Treasurer/Assistant Secretary (Miller) to continue to serve as Treasurer/Assistant Secretary. Mr. Laubach made the motion to nominate the current Secretary/Assistant Treasurer (Gard) to continue to serve as Secretary/Assistant Treasurer. 2005 Offices for the MTPRB were presented: Chairman – Jim Bohan, Vice-Chairman – Mike Keene, Treaurer/Assistant Secretary – Dixon Miller and Secretary/ Assistant Treasurer – Nick Gard. All ayes from the Board elected these officers for 2005.
- V. **2005 Assignments, Discussion of Work Projects and Committee Reports:**

Committee assignments for 2005 were also chosen. They are: Facilities Committee: Mike Keene, Chair and Todd Heckman; Personnel Committee: Nick Gard, Chair and Sam Dodson; Public Relations Committee: Sam Dodson, Chair and Eric Laubach; Program Committee: Dixon Miller, Chair and Mike Keene and Finance Committee: Dixon Miller, Chair and Mike Keene.

Facilities Committee – Mr. Keene reported that the Facilities Committee had met in December. He explained that he is compiling the information discussed at this meeting and will present it at the February meeting. Mr. Keene also shared information that he acquired on an in-line skating rink (outdoor – East Lampeter Twp). He explained additionally that the rink could be flooded with water to be used as an ice rink. Director Lovelette stated that this could be an option on the “large courts” facility that is proposed. Mr. Keene also shared an updated map of the Landis Woods Trails that was completed by an Eagle Scout. Mr. Keene also shared “1824” nails that were found at the dismantling of the Stoner House. Mr. Gard asked how long the trails were at Landis Woods. Mr. Keene responded that the Blue Trail was 1.9 miles long (longest), the Yellow Trail is .9 miles and the Red Trail is .3 miles (shortest).

Personnel Committee – No report.

Program Committee – No report.

Public Relations Committee – No report.

Finance Committee – No report.

(Continued)

VI. Old Business

Comprehensive Plan Status Update:

Overlook Community Foundation Report – Chairman Bohan reported that the minutes of the last meeting of the Community Foundation Board was included in the packet. At this meeting, Chairman Bohan reported, that all of the sub-committees were to report on their activity. There are two (2) additional members that have been added to the Board. They are Peg Adams and Christine Sable. Director Lovelette reported that a copy of the latest figures (cost estimates) that have been received by the Hughes Group is on the table for everyone to look at. Director Lovelette also reported that if anyone wanted the Ballard-King report to let him know and he will see that they get a copy of it. Director Lovelette also reported on the update that has been received by Ballard-King. The Hughes Group will be contracted to possibly do work in 2005. Also distributed on the table was Rick Casselberry's proposal/plan for renovations at the Overlook Activities Center (in lieu of a Community Center). Director Lovelette reviewed this plan with the board members. Director Lovelette also reported that staff will be going over Mr. Casselberry's proposal and then will submit comments/response regarding it to the Commissioners/Foundation Board. Director Lovelette also stated that any response to this proposal is welcomed.

Activities Center Floor Update – Director Lovelette reported on the status of the Activities Center new floor renovation. The facility will be opening on time for a rental on Wednesday, January 5. Director Lovelette stated that a portion of the Durex part of the floor (near the end of the rink and the storage garage) will need to be repaired, due to hauling supplies and equipment in and out. This work still needs to be scheduled. In addition to the Durex part of the floor needing repaired, Director Lovelette stated that the only thing that also needs corrected are the volleyball floor plates which were sanded down and re-installed. These should have been replaced with new ones. Superintendent Lessig reported that the figure skating loops that could be used for senior olympic games were omitted on the floor. He also stated if these loops are needed, they could be added. Chairman Bohan asked how much the floor renovation cost. Director Lovelette replied \$135,000. Director Lovelette reported that the grating system outside the rink have been adjusted (to alleviate flooding in the future). Additionally, Arro has completed their survey on berm work to also alleviate future flooding.

VII. New Business

Community Center Discussion – Discussion previously conducted under Old Business.

Correspondence - Enclosed.

Other – Director Lovelette shared upcoming PRPS Conference information which will be held March 19th through 23rd at Hershey, PA. A Citizen Symposium is offered on Sunday, March 19th. Director Lovelette stated that if anyone is interested in attending, please let him know.

VIII. Commissioner's Report - In Mr. Downing's absence, there was no report.

IX. School Board Report - In Mr. Dodson's absence, there was no report.

X. Museum Board Report –

XI. Director's Report - Enclosed.

XII. With no further business to discuss, the meeting was adjourned at 8:25 p.m

Respectfully submitted,

Lorri A. Haney