

Manheim Township Parks & Recreation Board

**MONTHLY BOARD MEETING**

**March 1, 2005**

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Board Room of the Stauffer Mansion on Tuesday, March 1, 2005. Chairman Bohan called the meeting to order at 7:30 p.m. In addition to Chairman Bohan, board members present included Adams, Gard, Heckman, Keene, Laubach & Miller. Also present were Commissioner Downing and Recreation Superintendent Norton.
- II. **Review and Approval of February 1, 2005 Minutes** - Mr. Miller made the motion to approve the February 1, 2005 Minutes as written. Mr. Gard seconded this motion.
- III. **Treasurer's Report** - Mr. Miller reported that most of the expenses were as anticipated for the month of January. A final payment was made to Arro Consulting for outside grading and water flow recommendations at the Activities Center to alleviate flood damage (as happened in June 2004). A payment was made for legal services for land acquisition (Dombach property). Director Lovelette stated that the payment made was for the closing costs on the Dombach property. Director Lovelette will check on trash removal costs and electric. Commissioner Downing stated that the monthly electric fees for the Foundation property should be checked (last month's bill was \$7). Director Lovelette explained that there was a meeting with P.P. & L. scheduled within the next month.

Director Lovelette reported on the Year-end Operating Budget Summary that was distributed. Director Lovelette stated that income discrepancies were realized due to the Activities Center being closed for over half of the year (storm/flood damage) and also at Overlook Falls. Discussion was also held regarding losses realized at the pools and Sand Trap.

**IV. Committee Reports:**

Facilities Committee - Mr. Keene had no report.

Personnel Committee – Mr. Gard had no report.

Program Committee – Mr. Miller had no report.

Public Relations Committee – It was decided that Mr. Adams will chair the Public Relations Committee (with Mr. Laubach). Note: Mr. Adams is replacing Mr. Dodson who is no longer the School Board's Parks and Recreation Board's Liaison.

Finance Committee –

**V. Old Business**

*Comprehensive Plan Status Update:*

Overlook Community Foundation Report - The minutes for the February meeting were enclosed in this month's package. Chairman Bohan reported that there was a large amount of public comment regarding the Dog Park proposal. Mr. Miller questioned signage on the dog park fence that is on the proposal, recalling a few years ago that a proposal was received from the Baseball Association to install signage on fence at Municipal Park. This request was discussed by the Board and denied. Director Lovelette stated that the Foundation Board should be made aware of the history of this previous request. Chairman Bohan stated that he will send an e-mail out to Foundation Board members to make them aware of this. Mr. Adams questioned maintenance hourly wage (listed on Dog Park proposal). Director Lovelette stated that the figure used in the proposal did include all benefits.

(Continued)

**V. Old Business - Continued**

Tennis Center Update - Director Lovelette reported on the status of the Tennis Center proposal. This proposal was presented to the Commissioners. The Commissioners voted against the proposal, as submitted. Director Lovelette explained that if the proposal was "scaled down" there is a possibility that it could be approved.

**VI. New Business**

May 14 Anniversary Event - Director Lovelette reported on the e-mail he received listing the proposed events for May 14 the Anniversary event. If any board member would like to participate in any of the items listed, Director Lovelette stated to let him know.

Correspondence - Enclosed.

Chairman Bohan announced that he has accepted a position with IU #13. He further explained that he would like to continue to serve on the Parks and Recreation Board, if permitted. Traditionally, a school board member and school district employee serve on the Parks and Recreation Board. Director Lovelette stated that according to First Class Township code states that the Board of Commissioners appoints five (5) members to serve on the Parks and Recreation Board and the school district appoints two (2) members.

**VII. Commissioner's Report** – Commissioner Downing alerted Director Lovelette and Mr. Miller that financial information has been requested for the Sand Trap, Golf Course and Mini-Golf by the newspapers. Director Lovelette stated that this article (by Tom Murse) has already been published.

**VIII. School Board Report** – Mr. Adams reported on the Manheim Township Historical Society that would like to renovate the Stoner House (located on the Foundation property). A \$25,000 grant has been received by the state to start this renovation. Mr. Adams reported that updated numbers have been received with regard to the High School's renovation. Estimated completion date for this project is 2008. Mr. Adams announced that \$289,00 has been saved on refinancing of some bonds. A meeting will be held May 5 to discuss budget. The senior prom is on April 30.

**IX. Museum Board Report** – Mr. Keene reported that bi-monthly openings begin again this month. Also monthly programs have also been slated, with the first program by Ron Bowman on bait fishing and a demonstration.

**X. Director's Report** - Enclosed.

**XI.** With no further business to discuss, the meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Lorri A. Haney