

Manheim Township Parks and Recreation Board

MONTHLY BOARD MEETING MINUTES

JUNE 7, 2005

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Board Room of Stauffer Mansion on Tuesday, June 7, 2005. Chairman Bohan called the meeting to order at 7:30 p.m. In addition to Chairman Bohan, board members present included Adams, Gard, Heckman, Keene and Miller. Guests included Ed and Patti McClune, 412 Candlewyck Road, Lancaster, PA 17601 and Roscoe Wilson, 1397 Orchard Street, Lancaster, PA 17601.
 - II. **Approval of May 3, 2005 Minutes** - Mr. Miller made the motion to approve the May 3, 2005 Minutes as written. Mr. Keene seconded this motion.
 - III. **Treasurer's Report** - Mr. Miller reported that pools (Overlook and Skyline) are off to a "good start". Mr. Miller also noted that the Sand Trap's income year to date is well above what it has been for the last 5 to 6 years. Mr. Miller questioned Director Lovelette on the computer operation maintenance account (Account #451.802) that is listed at 72% of the year's budget. Director Lovelette explained that the bulk of the percentage o date was for maintaining the annual RecTrac license from Vermont Systems. Computer Supplies (Account #452.303) is up to 77%. Director Lovelette explained that this was probably computer supplies that have been purchase that we will use for the next 6 months. Mr. Miller also questioned the Custodial account (451.121) which is at 68% of budget. Director Lovelette explained that these are the wages that we pay the school custodians for programs throughout the year. This account will be dormant until the fall season begins. Mr. Miller questioned if the Unemployment (Account #452.303) was for insurance or for claims. Director Lovelette explained that this account was designated for claims of unemployment (seasonal employees). Mr. Miller commented that there was nothing to note on the invoices that have been paid throughout the last month.
 - IV. **Committee Reports:**
 - Facilities Committee - Mr. Keene reported that he tried to contact Superintendent Lessig but, due to the storm damage, he was unable to touch base with him. Director Lovelette explained that we did have tree damage (a lot limbs down) from the storm last evening. Seven or eight parks were attended to today, he explained. Mr. Keene stated that Stoner and Perelman Park reports will be given later in the meeting.
 - Personnel Committee - Mr. Gard had no report.
 - Program Committee - Mr. Miller had no report.
 - Public Relations Committee - Mr. Adams had no report.
 - Finance Committee - No further report.
- Chairman Bohan welcomed the guests present at the meeting. Mr. McClune asked for a copy of the Board Minutes of 5/3/05 and also Financial Report. Director Lovelette stated that he will see that Mr. McClune gets a copy of these items.

V. Old Business

Comprehensive Plan Status Update:

Overlook Community Foundation Report - Chairman Bohan reported that the Community Foundation Minutes for the last meeting were distributed. Chairman Bohan explained that the majority of this meeting's topics were the Stoner House and the Mayer House. Attachments to the minutes were a memo from Charlotte Fisher regarding the Stoner House and also Dexter Frey's attachment on the value of the Mayer House (relocation of the house).

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V. Old Business

Comprehensive Plan Status Update: (Cont'd.)

Overlook Community Foundation Report (Cont'd.) - Mr. Keene questioned the ownership of the property in which the Mayer House sits on. Director Lovelette explained that Mr. Heinle and Mr. Schwartz have exercised their option to buy back the property (which was initially owned by the Foundation). Director Lovelette stated to Mr. Keene that this is a shared concern. Mr. Adams stated that he thinks Mr. Heinle and Mr. Schwartz are not interested in keeping the Mayer House on the property. Commissioner Downing explained that the house was going to be moved to a township in the Columbia area. The local municipality (where the house was going to be moved) stopped the move (violation of ordinance to have more than one dwelling on a property). Commissioner Downing further explained that this was approximately six weeks ago and alternative options are being searched for to continue in moving the house. Director Lovelette reported that the process for the Community Center is ongoing. There is an Advisory Committee meeting scheduled in a week or two. Commissioner Downing stated that a meeting was held last evening and six options have been introduced, ranging from "doing nothing" to the site to five different Community Center options. Mr. Heckman asked how many pledges were obtained for the proposed dog park. Director Lovelette explained that 250 pledges have been accepted to date. This group will be in attendance at the Flag Day event.

Overlook Falls Report - Director Lovelette apologized that the reports that were to be received from the Finance Department had not yet received. Total April rounds were slightly over 400 (Income \$2,100); May rounds total was over 900. Director Lovelette further explained that there has been a lot of rain. The installation of the shade umbrellas has almost been completed.

June 11 Flag Day -

Pool Update -

VI. New Business

Park Review -

Correspondence - Enclosed.

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VII. **Commissioner's Report** -

VIII. **School Board Report** -

IX. **Museum Board Report** -

X. **Director's Report** - Enclosed.

XI. **Adjournment** - With no further business to discuss, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Lorri A. Haney