

Manheim Township Parks and Recreation Board

**MONTHLY BOARD MEETING MINUTES**

**JULY 5, 2005**

- I. The regular meeting of the Manheim Township Parks and Recreation Board was held in the Board Room of Stauffer Mansion on Tuesday, July 5, 2005. In Chairman Bohan's absence, Vice-Chairman Keene called the meeting to order at 7:30 p.m. In addition to Vice-Chairman Keene, board members present included Adams, Gard, Heckman, Laubach and Miller. Commissioner Downing was also present.
- II. **Approval of June 7, 2005 Minutes** - Mr. Gard made the motion to approve the June 7, 2005 Minutes as written. Mr. Miller seconded this motion.
- III. **Treasurer's Report** - Mr. Miller reported that the monthly graph is tracking fine for this time of year. The Sand Trap is doing very well. A summary of the Mini-Golf course will be given later on in the meeting. The Treasurer's Report was accepted as presented.

**IV. Committee Reports:**

Facilities Committee - Mr. Keene reported that the two (2) chosen monthly parks report will be given later on in the meeting. Mr. Keene further reported that he did meet with Superintendent Lessig to review last month's parks visit findings.

Personnel Committee - Mr. Gard reported that other than the dismissal of the Overlook Pool Manager, there was nothing further to report. Director Lovelette added on the particulars of the dismissal of this employee. He further reported that Aimee Kumer, a current employee and former Head Lifeguard, has been hired as Manager of Overlook Pool. She is doing an excellent job.

Program Committee - No report.

Public Relations Committee - No report.

Finance Committee - No further report.

**V. Old Business**

*Comprehensive Plan Status Update:*

Overlook Community Foundation - Director Lovelette reported that last month's meeting Minutes were included in the package. A construction estimate was presented at this meeting, but Director Lovelette explained that he was not present at the meeting. Mr. Adams questioned if there was any impact on the delay of the barn renovation. Director Lovelette explained that the barn renovation was delayed. Meetings were held last week with Commissioners, MTPR Staff, one member of the OCF, the Advisory Committee and consultants to discuss where the Community Center / Library should be placed on the site. Additional tours (2 ~ July 16: 4-7 p.m. and July 26: 5-8 p.m.) are slated to take place on the site to educate the public/residents. A public meeting is also scheduled for Wednesday, July 20, 7-9 p.m. at the Overlook Activities Center. The Community Center options range from: (1) Do nothing at all; (2) Medium scale Library; (3) Small scale Library / Small Recreation Center; (4) Medium scale library / Small Recreation Center / Small Gym; (5) Medium scale Library / Full scale Recreation Center and (6) Medium scale Library / Full scale Recreation Center / Lap Pool.

(Cont'd.)

V. **Old Business (Cont'd.)**

Overlook Community Foundation (Cont'd.) – Director Lovelette reported that the fencing bid is out for the Dog Park. The Dog Park will be north of the traffic circle between the soccer fields and the Activities Center.

Overlook Fall Report - Director Lovelette reported on the May month end report. Over \$8,600 has been spent, while approximately \$6,000 has been collected in revenue. Director Lovelette further explained that a lot of expenses occur before the course actually opens (i.e., advertising, building maintenance, grounds maintenance). Revenue for June is approximately \$4,300; expenditure numbers have not been received yet. Director Lovelette projected that as of the end of June we are probably at a “break-even” point. Director Lovelette explained the “Z” reports that were included in the package. Nineteen hundred (1,900) rounds were played in June.

Park Review ~ Community and Neffsville Square Parks – Vice-Chairman lead the discussion of the finding of this month’s two (2) chosen parks which were Community and Neffsville Square Parks. Vice-Chairman suggested that a group of the area businesses come together to “adopt” the Neffsville Square (weeding, litter pick up, etc.). Director Lovelette explained that Neffsville Flower Shoppe had been approached before about this idea and, at the time, they were not interested. Vice-Chairman Keene observed that all of the pavilions in Community Park are in need of painting. Also, the Sertoma Pavilion has a broken roof joist. Additional signage leading to the new North end of the park is needed. Water feed (from former water fountain) sticking up out of the ground was also noticed. Pallets (from previous Firewood Sales) should be removed. Director Lovelette explained that these sales now take place up at the Township Compost site. Next month’s parks review are Stauffer, Jaycee and Schaeffer Parks. It was suggested to move the Board meeting to the Boettcher House the month that Landis Woods Park will be reviewed.

Pool Updates – Director Lovelette reported on the Pools. Skyline Pool was almost closed down due to “cloudiness” was apparent in the diving well. It was discovered that the cloudiness was due to the addition of city water. The diving well did have to be closed one day. At Overlook Pool, two large pieces of plaster (parts of the pool that had been repaired last year) fell off the wall of the pool. Callahan Plastering has been notified to repair. Attendance has been very good so far this summer. Director Lovelette explained that there was an Overlook Swim Meet parking issue that occurred last week. A number of parking tickets were issued. Director Lovelette further explained that due to additional parking areas not being opened up, swim meet attendees parked along roadways (in grass areas). A meeting is scheduled to discuss this issue in order to alleviate this happening again. Director Lovelette also explained the new bathing code that has been instituted by the State this year. You must have one (1) lifeguard for every 4,000 sq. feet of pool space on site at all times. Director Lovelette further explained that this is regardless if people are in attendance or not. Both pools are required to have four (4) guards up at all times during hours of operation. Three (3) guards are allowed, only if you section off part of the pool that is not permitted to be used.

Other - Vice-Chairman Keene asked Director Lovelette about additional components being ordered for the Skate Park. Director Lovelette explained that he had contacted George Ely & Associates regarding the Woodward (sp?) equipment. This equipment was quoted at \$81,000 <\$64,000 equipment/\$17,000 for installation>, which was \$23,000 more than Spohn Ranch equipment. Director Lovelette recommended that the funds be carried over to the 2006 budget.

(Cont'd)

**V. Old Business (Cont'd.)**

Other (Cont'd.) – Cheerleading Request – Director Lovelette distributed a request that we have received from Manheim Township Eagles Cheerleading group. This request is asking for changes to be made to the Cheerleading Youth Sports Standards. Discussion was held regarding their request for changes. It was decided that this item will be tabled until next month's meeting in order to obtain additional information.

**VI. New Business**

2006 Budget – Director Lovelette reported that the first draft of the 2006 Budget is due to the Finance Department August 15. If there are any thoughts with regard to the 2006 Budget, Director Lovelette urged the members to let him know.

Pool Report - Director Lovelette

Board Picnic - Discussion was held on when the Annual Board Picnic will take place (at the Sand Trap). The date that was decided upon for this year's event is Wednesday, August 10. 18-Hole Golf, Mini-Golf and swimming will be included. Invitations will go out shortly.

Correspondence - Enclosed.

**VII. Commissioner's Report** - Commissioner Downing reported that Phil Wolgemuth did attend a Commissioner's Meeting with his request to put an back access onto park property (Landis Woods [north end off of Meadow Lane]). Snow removal of this access was discussed at the Commissioner's Meeting. The Board explained that there were stipulations put on Mr. Wolgemuth's approval from the MTPR Board. Mr. Adams explained that the motion that was made with regard to Mr. Wolgemuth's request was that the Board felt that he could move forward (to present to the Commissioners) but that all plans were contingent on review of Township Engineer, Solicitor and staff.

**VIII. School Board Report** - Mr. Adams reported that "Board Actions" is available on the web site (June edition included in this month's package). Mr. Adams briefly reviewed these actions with the Board. Mr. Adams reported that the staffing for the student assistance program has been approved. Mr. Adams also reported that the lunch prices have remained the same. An increase in student parking fees of \$10 has been approved. Mr. Adams also reported that the food service contract with FMS has been renewed for next year.

**IX. Museum Board Report** - Mr. Keene reported that the "Reptile Rescue" program that was held at the Boettcher House had an attendance of 65. Proposed new Board members are Patty Beaumont and Jerry Schwander.

Mr. Adams announced that Ian Hodge will be the School Board representative beginning in August.

**X. Director's Report** - Enclosed.

**XI. Adjournment** - Meeting was adjourned at 9:33 p.m. by Mr. Gard. Mr. Laubach seconded this motion.

Respectfully submitted,

Lorri A. Haney