

Manheim Township Parks & Recreation Department

**MONTHLY BOARD MEETING MINUES**

**AUGUST 2, 2005**

- I. The regular meeting of the Manheim Township Parks & Recreation Board was held in the Board Room of Stauffer Mansion on Tuesday, August 2, 2005. In Chairman Bohan's absence, Vice-Chairman Keene called the meeting to order at 7:30 p.m. In addition to Vice-Chairman Keene, board members present included Gard, Heckman, Hodge, Laubach and Miller. Commissioner Downing was also present. Guests present were Ed and Patty McClune (412 Candlewyck Road), Ruth Ann Hershey (244 Pleasure Road), Roscoe Wilson (1397 Orchard Street). George Duncan arrived at 7:50 p.m.

Vice-Chairman Keene welcomed newly elected member Ian Hodge to the meeting.

- II. **Approval of July 5, 2005 Minutes** - Mr. Miller made the motion to approve the July 5, 2005 Minutes as written. Mr. Gard seconded this motion.

- III. **Treasurer's Report** - Mr. Miller questioned if memberships and daily admissions at Skyline Pool were steadily declining. Director Lovelette stated that memberships were only slightly lower than last year (-3 as the end of June) and daily admissions are down due to the pool not being open the whole month. Director Lovelette explained that there is a large amount of expenditure activity before a facility (pools) open. Mr. Miller questioned how the Health Insurance for the Parks Department was paid (quarterly or monthly). Director Lovelette stated that these bills are paid quarterly. Mr. Miller stated that in looking at the figures on the monthly report for Health Insurance, it looked like the 3<sup>rd</sup> quarter bills have been paid. Director Lovelette stated that he will check on this with the Finance Department.

IV. **Committee Reports:**

Facilities Committee - Vice Chairman Keene reported that a report on Facilities will be given later in the meeting.

Personnel Committee - No report.

Program Committee - Mr. Gard stated that a meeting will be scheduled with programming staff to discuss some new programming ideas.

Public Relations Committee - No report. As a result of Mr. Adams (former school board P & R Board appointee) reappointment to Mr. Hodge, Mr. Laubach was assigned as Chairman of the Public Relations Committee.

Finance Committee - No further report.

V. **Old Business**

*Comprehensive Plan Status Update:*

Overlook Community Foundation - Director Lovelette reported that last month's meeting minutes were included in the package. Vice-Chairman Keene questioned what the group OWLS listed in the minutes were. Director Lovelette explained that the letters stand for Overlook Wild Life Society. Mrs. McClune explained that she is a member of this group and plans are being made to place signage on the property (birds, etc.). Mr. Keene reported that the Boettcher House is open once a month to host assorted nature programs. Director reported that progress is progressing on the dog park. The small dog area is approximately 1 acre in size; while the large dog area is 2.4 acres. The park will be located just north of Overlook Activities Center. Bassett Drive is being paved. Discussion is ongoing on the monitoring project of the Santaniello's well. SRBC / Geo Services inspected well. Both meters on site need to be tested and certified to make sure that the monitoring is being done correctly.

**V. Old Business - Cont'd.**

*Comprehensive Plan Status Update: (Cont'd.)*

Overlook Community Foundation (Cont'd.) - Commissioner Downing questioned the amount of the PPL bill that was paid (\$11.40). He is concerned that this monthly amount is not correct. Director Lovelette stated that he will check with the Finance Department regarding this. Mr. McClune questioned if the pond at the golf course is pumped from the well off of Fruitville Pike. Director Lovelette stated that yes, that was the well that is used, also explained that we pay 14 cents per 1,000 gallons used to SRBC.

Summer Facilities Update - Director Lovelette reported that July has been a very good month at the Pools. The Moonlight Swims have been highly attended. Director Lovelette reported that there was an incident at Skyline Pool where police were called in to remove young patrons. Director Lovelette also reported on pool attendance, memberships and mini-golf course attendance.

Parks Review: Stauffer, Schaeffer and Jaycee Parks - Mr. Gard commented that he had visited Jaycee Park on a Sunday afternoon. He reported that there were a lot of people utilizing the park. There was quite a bit of trash in the park. Mr. Gard stated that there is a piece of re-bar sticking out of the bridge. Vice-Chairman stated that he is going to suggest to Superintendent Lessig that the bridge be replaced. Also, one of the sand boxes is in need of repair (or removal). Vice-Chairman Keene suggested that the School District take over the maintenance of this park (woodland). Director Lovelette reported that the woodland was dedicated as park land when the development was put in and that a presentation was made some time last year a presentation/proposal was made by the district and conservancy to use this land as an environmental area. Nothing has transpired since that presentation. Mr. Hodge stated that he will check on the status of this proposal. Vice-Chairman Keene stated that aside from a few cosmetic issues, Stauffer Park is a beautiful park. Director Lovelette thanked Roscoe Wilson (guest) for getting the Basketball Courts back in "action". Bucher, Reidenbaugh, Middle School and Nitrauer have been slated as the parks to visit for next month. Landis Woods is the October Park of the Month; following meeting at the Boettcher House.

Board Picnic Reminder - Vice-Chairman Keene reminded the Board that if they haven't RSVP'd to the annual Corn Roast and Picnic to take place next week, not to forget to do so.

Mr. Hodge asked if there are any statistics available reporting the amount of alcohol sold after the prices were raised. Mr. Hodge heard a comment that since alcohol prices have been raised, patrons are bringing alcoholic beverage in (vs. buying it at the Sand Trap). This is prohibited. Director Lovelette stated that he will acquire the statistics and report at next month's meeting.

**VI. New Business**

Community Center Update - Director Lovelette reported that a matrix of the six options that were presented at the public meeting was included in the package. The power point presentation was also enclosed. Bob Brandt, Project Manager, as created a "to do" list of items that need to be accomplished. A series of six meetings will be held in October detailing each of the options. Karen Badalamenti, GreenPlay, LLC, of Colorado, has been hired to do operational work study on the Community Center. Mr. Keene explained to Mr. McClune that any concerns that he may have regarding the Foundation Property should be addressed to the Overlook Community Foundation Board or the Commissioners.

Correspondence - Enclosed.

**VII. Commissioner's Report** - Commissioner Downing reported that a ribbon cutting ceremony had taken place at the new Stoner Park pavilion that was built by a joint effort between the Lancaster Northeast Rotary Club and the Township. Commissioner Downing distributed an overview of property that is currently for sale north of Landis Woods (between Echo Valley Lane and Meadow Lane). This is a six-acre tract of land. The Township has been approached to purchase this tract for \$350,000.

- VII. **Commissioner's Report** - Vice-Chairman Keene suggested that this item be tabled, in order for board members to go view the property.
- VIII. **School Board Report** - Mr. Hodge announced that school will begin on Monday, August 29. There was no school board meeting in July. Convocation will be August 26. Manheim Township schools came out 1<sup>st</sup> in "no child left behind", as reported by Lancaster Newspapers.
- IX. **Museum Board Report** - Vice-Chairman Keene reported that the program for the month at the Boettcher House will be held the 2<sup>nd</sup> Sunday of August at 2 p.m. Two (2) new members are in the process of being elected.
- X. **Director's Report** - Enclosed.

Roscoe Willson, guest, questioned if the Stauffer Park Restrooms are open seven (7) days a week. They were not open this past weekend. He also reported that the tennis lights have not been repaired and both coin slots are jammed. Parents requested that a new play structure be installed between the tennis and basketball courts. Director Lovelette explained that the the contractor has been notified to fix the tennis lighting. Director Lovelette further explained that the token system that is in the tennis court area is approximately 30 years old. It was put in with the inception of the park. He stated that this item will not be addressed until next year (2006). Mr. Wilson also requested that an additional "Carry In, Carry Out" sign be posted right at the Basketball Court area.

- XI. **Adjournment** - With no further business to discuss, the meeting was adjourned at 9:12 p.m. by Mr. Miller. This motion was seconded by Mr. Gard.

Respectfully submitted,

Lorri A. Haney