

Manheim Township Public Library Board

Regular Meeting

January 14, 2009

5:30 PM

Manheim Township Municipal Building

Gary Graziano, President, and Marylou Barton, Secretary were in attendance along with Jim Martin, Steve Bussanmas, Dave Miller, Bob Sabatelli, Katrina Anderson, Executive Director. Carol Simpson, Manheim Township Commissioner, also attended part of the meeting. Lois Morgan was excused.

The minutes of the previous meeting were approved. Motion by Martin. Seconded by Bussanmas.

Graziano announced that the MTPLB is officially a Pennsylvania Non-Profit as of January 1, 2009.

Future meeting dates:

The next MTPLB meetings will be as follows: 1/28 – working session; 2/11 – regular meeting; 2/25 – working session. There will be a Strategic Planning Session, February 18, 1-4 PM, at the Manheim Township Municipal Building.

Public

No members of the public were in attendance.

Executive Director's Report – handouts attached when posted on website

Circulation is up over 80% in 2008 over past years.

A motion was made to send out letter to Manheim Township residents who owe library fines older than 2 years. Barton made the motion. Graziano will draft a letter for review for the next meeting.

The Friends are collecting books for the MTPL book sale. It was agreed that a volunteer appreciation event will occur at the same time the groundbreaking ceremony for the new library takes place. The suggested location was Barney's.

An Executive Session was held. Motion was made by Miller and seconded by Martin. Personnel issues were discussed. A motion to conclude the Executive Session was made by Miller and seconded by Martin.

The job openings for Program Coordinator and the circulation desk will be posted.

The Board discussed the goal for opening day collection numbers. This decision directly relates to staff planning. The Planning Committee will work on this issue with the Ex. Director.

The Board discussed the issued of state aid and the state library aid formula. Miller, Bussanmas and Simpson will schedule meetings with our state representatives, Sen. Smucker and Rep. Bear to discuss how the state formula impacts new libraries.

Library System of Lancaster County

Bob Sabatelli reported on fiscal cuts. Services such as weekend service of the Bookmobile will be dropped.

#### Facilities Committee

Planning continues. The soil borings revealed more rock than expected on the site. New plans will be received January 23 and decisions on expenditures will be made. Jim Martin has approached the Manheim Township Municipal Authority for money to support a geothermal heating system for the new facility. Bussanmas suggested that the Board write letters to the appropriate federal and state elected representatives regarding federal infrastructure monies that will be forth coming. Since the library is a shovel ready public service project, the Board will ask for funds for the unfunded portion of the project which at this time is approximately \$1.5 million. The Board agreed to follow through on this. Martin will talk to Mike Rimer, Township Manager, since the letters would come from the Township.

#### Planning Committee

The Planning Committee has met two times and pulled together two documents. One was Goals Met and Goals to be Met. The second was Proposed Programs for the new library. The Committee recommended a Strategic Planning session be scheduled for February 18. The Committee also recommended a groundbreaking ceremony be planned.

#### Grants/Funds

Martin discussed the Manheim Township Municipal Authority possibility of some funds for geothermal heat system at the new facility.

DEP offers Energy Harvest (\$.5 million) and PEDA (\$1million) grants with grant applications due in June and awards being made in September. Grant availability will depend on the state's financial situation.

Capital Campaign: Martin will speak with Dawn Strachko regarding collection of capital campaign pledges.

Martin moved to adjourn the meeting at 7:35. Miller seconded and the motion passed unanimously.