

February 11, 2009 Manheim Township Public Library Board (MTPLB) Meeting

The MTPLB meeting was called to order on February 11, 2009 at 5:30 PM. Present were Gary Graziano, President, Jim Martin, David Miller, Steve Bussanmas, Carol Simpson, Marylou Barton, Janet Bailey, Bob Sabatelli. Lois Morgan, Katrina Anderson and Larry Gagnon were excused.

The minutes of the January 14, 2009 meeting were approved unanimously.

No members of the public attended the meeting.

It was announced that an Executive Session of MTPLB was held January 28, 2009 to discuss personnel issues.

The next MTPLB meetings are scheduled for February 25, March 11 and March 25. All meetings are held in the Manheim Township Municipal Building.

Janet Bailey attended the meeting in place of Executive Director Katrina Anderson and reported on budgetary issues and passed out the program schedule for March.

Capital Campaign: A luncheon meeting was held and revisits to potential contributors will be made. The public phase of the Capital Campaign will begin on Ground Breaking Day, April 18, 2009. Manheim Township staff and the Capital Campaign Committee will organize and implement the Ground Breaking event which will include library staff and volunteer recognition. A billing system for pledges is in the process of being set up and a letter will be sent out requesting the first pledge payment.

Facilities: Gary Graziano reported the architectural plans for the new library were recently updated. Bids will go out in mid-March. The site for the library has proven to be more costly than anticipated so the \$6.7 million budget is extremely tight at this point.

Planning Committee: A motion was made by Steve Bussanmas to elect Marylou Barton chairman of the Planning Committee. The motion was seconded by Jim Martin and passed unanimously. Drafts of Goals Met and Goals to be Met were circulated along with Program Possibilities for the new library. Dates for strategic planning sessions were discussed and a draft agenda was circulated. The Purpose Statement for the Planning Committee was also circulated.

President's Business: The Capital Campaign Committee and representatives from the MTPLB met with Manheim Township School District representatives on January 8, 2009, to discuss the new library. Future meetings will be scheduled. David Miler and Carol Simpson will meet with Rep. John Bear on February 13 to discuss the state library formula and how it is run, Board term limits were discussed. Carol Simpson said it is the policy of the Manheim Township Commissioners to appoint/reappoint people for two full terms. The February 25, 2009 MTPLB work session will focus on staffing positions and costs for the new library.

There was no Old Business.

New Business: Jim Martin alerted the board to the donation of several handmade afghan blankets. Jim suggested a Silent Auction the proceeds of which will go to the new library fund. Marylou Barton suggested that the board consider stanchions at the new library site to accommodate Amish library patrons. She also suggested that the board consider a sister library project once the new library is up and running.

A motion to go into Executive session was made by Steve Bussanmas and seconded by Marylou Barton. An Executive Session was held at which time personnel issues were discussed. A motion to end the executive Session was made by Steve Bussanmas and seconded by Jim Martin. Both motions passed unanimously.

A motion to adjourn the business meeting was made by Steve Bussanmas and seconded by Jim Martin. The motion passed unanimously.