

The Regular Meeting of the Manheim Township Public Library Board was held on Wednesday, November 12, 5:30 PM at Stauffer Mansion in the Blue Room, the President being in the chair and the Secretary being present. The minutes of the previous meeting (October 8) were read and approved unanimously.

Present: Gary Graziano (President), Steve Bussanmas, Jim Martin (Treasurer), Lois Morgan, Larry Gagnon, Dave Miller (Vice president/Secretary), Marylou Barton, Katrina Anderson (Executive Director, MTPL)

The President recommended a Working Session for Wednesday, December 3, at 5:30 PM in the Manheim Township Municipal Building. The recommendation was approved unanimously. The meetings scheduled for November 26 and December 24 were cancelled due to the holidays. It was agreed that the working session will focus mainly on the staffing issues the library currently faces so that those issues will be resolved in time for the new library to open fully staffed.

The President introduced representatives from Kimmel- Bogrette Architecture who presented concept drawings and the site description for the new MTPL at the Overlook Community Park. The President stated that bids will be put out in mid-February, 2009, and construction will commence in March or April of 2009 and completion of the library will be in March or April of 2010. Several members of the community whose properties are adjacent to the new library site were in attendance. Katrina Anderson will keep these community members informed of future meetings regarding the new library including Manheim Township governmental meetings that involve the new library, such as the land development process.

The report of Katrina Anderson, Executive Director of the MTPL, was received by the Board and placed on file. The report included the following: Board report to the Commissioners; 2008 Staffing Constraints and Option; 2009 Staffing Budget revision, Impact and options; Director's Fourth Quarter Special projects and Tasks Update; Collection Summary by Category and Plan re 2009-2010 Purchases and Purging. The documents presented to the Board by Ms. Anderson are attached to this document.

David Miller moved that the MTPLB agree to and sign the 2009 Library System of Lancaster County Membership Agreement. The motion was adopted unanimously.

Larry Gagnon moved that Jill Brewster be allowed to fill the ERate report for MTPL . The motion passed unanimously.

Larry Gagnon moved to adopt the 2009 Holiday Schedule as presented by the Executive Director as follows: Thanksgiving Eve, Christmas Eve and New Year's Eve – early closings at 2 PM. After amendment and further debate, the closing time was modified to be 12 noon. Jim Martin moved that the 2008 Holiday Schedule reflect the same changes. Both motions were approved unanimously.

The President reported that the High Grant application was timely submitted.

Jim Shreiner, Co-Chair of the Fund Raising Committee, reported that \$1,330,000, or 50%, of the fund raising goal had been reached. He reported that there will be a fund raising event at bent Creek on November 20 from 4-6 PM.

Lois Morgan reported that she held a fund raising tea at her home. A follow-up letter was sent and follow-up visits will take place.

The President reported that Lisa Fulginiti is working on a new publicity brochure for the new library.

Bob Sabatelli attended the meeting on behalf of the Lancaster County Library System. He reported that the MTPL will need to file Form 990, once the MTPF becomes independent. The MTPLB asked Mr.Sabatelli to clarify with the Lancaster County Library System the reason that the MTPL will not receive at least the portion of tax dollars from Manheim Township as its share of funds from the state allocation.

Marylou Barton, newly appointed MTPLB, asked the Board to consider reviewing the Radnor Public Library Long Term Strategic Plan and to consider doing the same sort of planning for the MTPL which would involve the community the library will serve.

The President said the 501©(3) Bylaws will be voted on at the December 10 Board meeting. The President also suggested that a Planning Committee be formed at the same meeting.

Under New Business, Jim Martin reported to the Board on the ICMA Grant. This grant is offer by the Gates Foundation and is to encourage innovative workings between local government and local libraries. Katrina Anderson and Michael Rimer, MT Manager, will explore the possibility of applying for this grant. Deadline for applications is January 9, 2009.

Jim Martin moved that the meeting be adjourned at 8 PM. The motion was approved unanimously.

Approved 12/10/08