

Manheim Township Public Library

David P. Miller, Esq. - President
Gary C. Graziano, AIA - Vice President
Mary Louise Hester - Treasurer
Linda C. Skelly, MLS - Secretary

Board of Trustees
A. Lawrence Gagnon, PhD
Richard M. Kerper, PhD

Robert V. Sabatelli – Ex Officio

Board of Trustees Meeting Minutes

Time: 7:00pm 04/11/07 *Place:* Manheim Township Municipal Building

In Attendance: D. Miller, G.Graziano, ML.Hester, L.Gagnon,
R.Sabatelli, R. Kerper, L. Skelly,
S. Bussanmas, J. Bailey, J. Martin

Previous minutes to meetings March 31, 2007 and April 4, 2007 were passed out to members and a motion by L. Gagnon was made to accept the minutes, G. Graziano seconded the motion – the minutes were approved.

Old Business

J. Martin pointed out that since our previous meeting (4/4/07) was not advertised, the election of the officers at that meeting was not official, a motion was made by L Gagnon to reelect the officers, L. Skelly seconded the motion.

It was noted that the status of 501C3 for the library was not addressed at the April 9th Commissioner's meeting.

The board received copies of Nancy Keebler's resignation as a Manheim Township Library Board Member. L. Gagnon motioned that we received her resignation with regret and it will be forwarded to the Manheim Township Commission so they can take action in appointing a new board member. G. Giaziano recommended the commissioners appoint someone with financial background. D. Miller requested an amended motion stating that not only did the board members accept her resignation with regret but also that we appreciated her past work for the library.

At the next Commissioner's meeting on April 30, 2007, two points will need to be brought to their attention. First, that money be allocated for the architect and second, that money be allocated for the needs assessment survey.

After contacting a number of architects, L. Gagnon spoke with the Architectural Firm, Kimmel Bogrette, who were responsible for drawing up plans five years ago. They are willing to prepare plans to be submitted for the Keystone Grant pro bono. S. Bussanmas added that there would be no reason they could not later bid on the project. J Martin pointed out that all architects previously contacted will need to be made aware that if preliminary plans are drawn up

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pro bono it will not eliminate them from later bidding on the project. G. Graziano motioned that L Gagnon will call the remaining architects to make them aware of this new development. ML Hester seconded.

The Needs Assessment Issue did not go in front of the Commissioners at their last meeting. The questionnaire prepared by Jennifer Silbert will need to be reviewed by the appointed delegates – G. Graziano, R. Sabatelli, R. Kerper and ML. Hester. The project will need to be completed by May 30, 2007.

The appointment of Robert Sabatelli as the Board Representative to the Lancaster County Library System was reaffirmed. G. Graziano made the motion – ML. Hester seconded the motion.

Also reaffirmed, was the scheduled second Wednesday of the month for Manheim Township Library Board Meetings.

L. Gagnon will be meeting with Richard Wood concerning the Library's future website. This is still in an exploratory phase.

It was decided to postpone Susan Hauer's visit to a later date.

New Business

A presentation will be made to the Library Systems Board on Tuesday, April 17, 2007.

This will include a copy of the by laws, an operating budget, plans for hiring an Executive Director and a schematic of the Oregon Pike library site.

A motion was made by L Gagnon to have R. Keeper review resumes submitted by persons interested in a position on the Manheim Township Library Board. Those selected will then be submitted to the commissioners. G. Graziano seconded the motion.

G. Graziano moved to adjourn the meeting at 9:02 – ML Hester seconded.