

Manheim Township Public Library

David P. Miller, Esq. - President
Gary C. Graziano, AIA - Vice President
Mary Louise Hester - Treasurer
Linda C. Skelly, MLS - Secretary

Board of Trustees
A. Lawrence Gagnon, PhD
Richard M. Kerper, PhD

Robert V. Sabatelli – Ex Officio

Board of Trustees Meeting Minutes

Time: 12:00

04/18/07

Place: Manheim Township Municipal Building

In Attendance: G. Graziano, D. Miller, G. Gagnon, R. Kerper, R. Sabatelli, L. Skelly, S. Bussanmas, J. Martin

Old Business

D. Miller formally announced his resignation as Board of Trustees President, adding he will remain as a Member of the Board. A motion was brought by R. Kerper to accept his resignation. L. Gagnon seconded.

A copy of the By Laws (borrowed from Lititz Library) was handed out – several changes were suggested to meet Manheim Township Library Board's needs. Wording of Article III- Members- was changed from "self-perpetuating board" to "appointees". In Article IV – Proxy- the board voted against the use of proxies. In Article IX – Committee- wording was changed from "designated by the President" to "elected by the Board ". R. Kerper motioned to accept and L. Gagnon seconded.

L. Gagnon passed out a Task Analysis proposal with a time frame to meet the deadline of June 1, 2007 for the Keystone Grant.

Board member D. Miller left the meeting at 12:28pm for a prior commitment.

New Business

Jennifer Silbert, of Silbert Fund Raising, updated the board on the feasibility study she has been working on as part of the Capital Campaign. She is now at the stage of interviewing potential donors to take part in the study and she will return at the end of May to report on her results. Silbert noted that success of the fundraising effort would likely rely on one or two donors contributing approximately half of the campaign's goal, and that once begun, the effort could take 18 months and that many of the pledges would be spread over a several-year period.

Two Architectural firms, Beers & Hoffman, Ltd, Shonk, Beyer, Schwear and Kimmel Bogrette were invited to make a presentation to the Board outlining their thoughts concerning the Manheim Township Library Building Project and whether they would be able to meet the deadline for the Keystone Grant Proposal. After hearing each firm

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speaking, L. Gagnon made a motion that we engage Kimmel Bogrette for the project, R. Kerper seconded. L. Gagnon then amended the motion adding that the firm chosen would not be enjoined from bidding on a future RFP for architectural services to design and administer construction of the library. R. Kerper seconded.

The Board agreed to recommend to the Manheim Township Commissioners, Steve Bussanmus as a potential board member to fill the vacancy left by Nancy Keebler's resignation. G. Graziano will write a letter to the Commissioners advising them of the Board's recommendation.

Adjournment

The meeting was adjourned at 1:40 p.m.