

Manheim Township Public Library  
Board Meeting Minutes  
April 23, 2008

The meeting was called to order by Vice President Dave Miller at 6:35 p.m.

Members present:: D. Miller, ML Hester, L. Gagnon, S. Bussanmas  
Others present: R. Sabatelli, K. Anderson

K. Anderson offered to serve as acting Secretary for this meeting.

The minutes of 3/12/08 meeting were corrected and approved as corrected. Dave Miller pointed out that he was not absent, as reflected in the minutes, but present at the 3/12/08 meeting.

The minutes of the 4/9/08 meeting were corrected and approved as corrected. Corrections included the correct spelling of Kerper and a 9:00 (not 9:30) a.m. start of the Volunteer Appreciation event on May 7<sup>th</sup>.

A motion to approve the next three months meeting schedule was made and approved. It was agreed that if a member were not able to attend a meeting due to vacation or other reason, he/she would inform the President of this prior to the meeting. A discussion of the increased number of meetings followed and it was agreed that meetings should be limited to no more than two hours.

As no members of the public were in attendance, there was no public comment.

Katrina presented her revised, deficit budget, explaining various changes from the previous version. Approval of the budget was postponed until the next meeting when more board members would be present and after the board has had the opportunity to discuss, in executive session, potential changes in the salary and wages portion of the budget.

Katrina reported that we are still waiting for the executed documents to be returned from Harrisburg. Steve suggested we call them to get a clear picture of how the bid document submission process works so no time is lost in the architect search.

Friends of the Library will meet when Connie J. returns from being out of town.

Katrina continues to work on the website with Robin Church and the library staff. She hopes to have preliminary screen shots of the homepage to show at the State of the Township event on April 30<sup>th</sup>.

Katrina will send the SWOT Analysis template out to those who have not yet completed the assignment. She will send out what has been submitted thus far and compile all responses for presentation at the next meeting of the board.