

MANEHIM TOWNSHIP PUBLIC LIBRARY
BOARD MEETING MINUTES
JUNE 11, 2008 MANHEIM TWP MUNICIPAL BLDG

In attendance: G. Graziano, S. Bussanmus, L. Gagnon, J. Martin, M.L. Hester, B. Sabatelli, K. Anderson. Absent: D. Miller, L. Morgan

Meeting called to order at 5:30 p.m. by Graziano.

Motion made by Gagnon to approve May 12 minutes. Seconded Bussanmus. Approved

Next four meetings will be on June 25, July 9, July 23, August 6.

Capital campaign report: see attached

Contract with Silbert Fund Raising expires at the end of June. The MTPL would like the MT commissioners to extend the contract to provide continuity for the campaign.

Director's Report: see attached

Re: overdue fines, Katrina is proposing a FINE AMNESTY WEEK. In conjunction with Water Street Mission, fines would be waived during amnesty week when a patron brought in a donation specified by Water Street Mission. More details to come. The staff is stretched thin to cover hours during the busy summer months, perhaps another staff person can be hired. Katrina will make a staffing proposal at the July 9 meeting. Discussed maximizing the volunteers.

Keystone Grant: all pertinent signatures have been acquired. We have 90 days from May 29 to start the bidding process.

Committee Reports:

Martin reported that the RFPs would be going out 6/12. There was discussion about hiring a project manager, which could be either an individual or a company. The township can hire a project manager without an RFP.

A MOTION was made by Martin, seconded by Bussanmus, to hire a project manager ASAP so that the manager will be ready to work by the time the architect is hired and will act as liason with the MTPL board and the MT commissioners. Approved.

A MOTION was made by Bussanmus, seconded by Martin, to form a sub-committee comprised of 3 MTPL board members (Graziano, Gagnon, Bussanmus) and 3 township representatives (at least one being a commissioner) who will work with the project manager and report back to their prospective boards. Approved.

System Report: Sabatelli

Joyce Sands, currently the District Consultant for Lancaster County libraries, has been named Deputy Director for LPL. For now the District Consultant position will remain unfilled.

At the System board meeting, it was noted that the interest on investments was down from significantly. Susan Hauer urged all board members to continue contacting their legislative representatives to include more money for libraries as the budget is being prepared.

President's Report: Graziano

Board recognition: In the future, any retiring board member will receive a thank you letter.

Secretary vacancy: perhaps the VP could also serve as Secretary. To be discussed further.

Budget: Katrina will have a preview for the July 9 meeting

June 25 meeting will be a work session with SWOT, performance review for library employees and committee formation on the agenda.

Adjourned at 7:10 p.m. for executive session.

Meeting resumed at 7:50 p.m. where Gagnon motioned and Martin seconded, adjournment 7:51 p.m.

MLH