

Manheim Township Public Library

Gary C. Graziano, AIA – President
David P. Miller, Esq. – Vice President
Mary Louise Hester - Treasurer
Linda C. Skelly, MLS - Secretary

Board of Trustees
A. Lawrence Gagnon, PhD
Richard M. Kerper, PhD

Robert V. Sabatelli – Ex Officio

Board of Trustees Meeting Minutes

Time: 7:00pm 6/13/07

Place: Manheim Township Municipal Building

ADMINISTRATION

In attendance: Board Members – G. Graziano, D. Miller, R Kerper, L. Gagnon, L. Skelly, S. Bussanmas. Library Board Representative – R. Sabatelli, Commissioner – C. Simpson. Manheim Township Manager – J. Martin. MTPL Library Coordinator – J. Bailey.

Minutes of Last Meeting: A motion was made by S Bussanmas to approve the minutes of 5/9/07. L. Gagnon seconded. The motion was passed unanimously.

Date of Next Meeting: Wednesday – 6/27/07

Public Comment on 6/13/07 Agenda Items: None

Special Presentation: Susan Hauer and Greg Diehl of the Library System of Lancaster County presented an overview of what the Library System of Lancaster's role is in serving Lancaster's public libraries and what it offers to the fourteen member libraries.

Special Presentation: Jennifer Silbert of Silbert Fund Raising reported on the progress made with the ongoing Fund Raising Campaign for the new library. It was reported that there was support for the new library but the overall level of public awareness needed to be raised in order to generate the funds the library will need in the future. L. Gagnon moved that a subcommittee be formed, acting on behalf of the board, and be known as the Promotion Committee. The committee would serve to develop a plan to recruit and oversee volunteers and raise public awareness reporting back to the Board within the next four months. The following members of the board will take part on this committee – D. Miller, S. Bussanmas and G. Graziano. Funds, not to exceed \$5,000, will be made available to the committee. S. Bussanmas seconded the motion and the vote passed unanimously.

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COMMITTEE REPORTS

Fund Raising : The completed Keystone Grant application will be presented to the Library System Board on 6/19/07.

Operations: J. Bailey supplied a Monthly Operations Report for May. L. Skelly pointed out the need for increasing the MTPL hours and increasing the staff size. J. Martin suggested preparing a long-range staffing plan that would encompass future library expansion. D. Miller motioned that the board vote on the present salaries of MTP employees. These salaries are the increased rate the employees were offered when Manheim Township Branch Library officially became the Manheim Township Public Library. S. Bussanmas seconded and the motion passed unanimously.

L. Skelly made a motion to increase the hours of operation at the MTPL Library from the present 44 hours a week to 52 hours a week. This would cover the hour closing that occurs between 5:00 – 6:00 Monday through Thursday and increase Saturday's hours from 2 hours to 6 hours. L. Gagnon seconded and the motion passed unanimously.

OLD BUSINESS – None

NEW BUSINESS – Public comment on off-agenda items - none

ADJOURN: A motion was made by G. Graziano to adjourn, L. Gagnon seconded the motion and the motion passed unanimously.