

## **Manheim Township Library Board Meeting – Manheim Township Municipal Building - October 8, 2008**

Attending: Board Members: Steve Bussanmas, Larry Gagnon, Jim Martin and Lois Morgan – Library Director: Katrina Anderson, and Ex-officio: Robert Sabatelli, Absent: Gary Graziano, Dave Miller

The meeting was called to order promptly at 5:30 PM by acting chairman Steve Bussanmas.

### **Administration & Special Reports:**

- ✓ Minutes of the previous board meeting on September 24<sup>th</sup>, 2008 were read and approved as presented. (Martin/Gagnon).
- ✓ Dates for the next three meetings scheduled for October 22, November 12 and November 26 were reviewed. It was decided to cancel the October 26<sup>th</sup> meeting and post a notice of this cancellation on the municipal building door on that meeting date.
- ✓ There was no public comment on the agenda for the meeting.
- ✓ Manheim Township solicitor William C. McCarty reviewed the procedures for applying for a 501c (3) nonprofit status. He requested a motion to be approved authorizing the filing of Articles of Incorporation under the Pennsylvania Nonprofit Corporation Law. The following motion was moved by Martin/Morgan and unanimously approved:
  - ✓ I move that William C, McCarty, of Hartman, Underhill & Brubaker LLP, is hereby authorized and directed, in consultation with the President or Vice President of the Board, to prepare Articles of Incorporation of the Manheim Township Library as a corporation not-for-profit under the Nonprofit Corporation Law of 1988, of the commonwealth of Pennsylvania, and to file such approved articles of incorporation and to take all necessary and appropriate action for incorporation of the Manheim Township Library under law.
- ✓ Jim Martin provided an update on the Capital Campaign's last meeting.
- ✓ Motion moved by Gagnon/Morgan to appoint Jim Martin as board treasurer was approved unanimously.
- ✓ Acting chair Bussanmas announced the Manheim Township Commissioners had appointed Mary Lou Barton to the MTLB to fill a vacancy.

**Director's Business:**

- ✓ The monthly board report to the Manheim Township Commissioners was presented and reviewed.
- ✓ The collection summary and plan re: 2009-2010 title purchases/purging was presented and discussed.
- ✓ An update on the Director's and Library Activity Plans for the balance of 2008 was presented and discussed.
- ✓ The 2009 budget was discussed and reviewed. It was noted by the Director the circulation desk is under staffed and a larger pool is required for efficient functioning.
- ✓ It was announced the week of October 19-26 was to be celebrated as National Friends of the Library Week. The board and Director acknowledged the valuable role being performed by the Manheim Township Public Library's Friends of the Library. To formally recognize the Friends most valuable services and demonstrate the collective appreciation of the board and Director the following motion was moved:

National Friends of Libraries Week  
Manheim Township Public Library

**Whereas**, Friends of the Manheim Township Public Library raise money that enables our library to move from good to great – providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year:

**Whereas**, the work of the Friends highlights on an on-going basis the fact that our library is growing to become a cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to present;

**Whereas**, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, reader's advisory, and children's services;

**Whereas**, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

**Now, therefore, be it resolved that** the Trustees of the Manheim Township Public Library proclaim October 19-25, 2008 as Friends of the Library and thank them for all they do to make our library and community a much better place. (Gagnon/Martin) approved unanimously.

**Committee Business:**

- ✓ Architect selection updates were provided by committee members Bussanmas and Gagnon.
- ✓ Library System of Lancaster County update was provided by Sabatelli.

**Old Business:**

None.

**New Business & Public Comment on Off-Agenda Items:**

None.

The meeting was adjourned at 7:00 PM. (Martin/Gagnon)

Respectfully submitted: substitute secretary Larry Gagnon.