

NON-RESIDENTIAL PERMIT FEE SCHEDULE WORKSHEET

Please fill in all the spaces that pertain to the work being performed

NEW CONSTRUCTION AND ADDITIONS – fees for additions are required at time of application

First Floor: _____ S.F. x \$.60/S.F. = \$ _____

Second Floor: _____ S.F. x \$.60/S.F. = \$ _____

Third Floor: _____ S.F. x \$.60/S.F. = \$ _____

Basement: _____ S.F. x \$.60/S.F. = \$ _____

Minimum Fee for New Construction and Additions is \$150.00

Deck: _____ S.F. x \$.20/S.F. = \$ _____

Minimum Fee for Decks is \$100.00

Total Square Footage: _____ Total Permit Fee: \$ _____

ALTERATIONS - required at time of application

Dollar Value of Work Being Performed (materials & labor): \$ _____

Dollar Value

\$300 - \$4,999.99 \$200.00

\$5,000 - and above \$200.00 for the first \$5,000 + \$5.00 per each additional \$1,000 (Prorated)

ALTERATION PERMIT FEE: \$ _____

Minimum Permit Fee: \$150.00

Comments: _____

UCC Mandated Education Fee (\$4.00 per permit) \$ 4.00

Total Permit Fee: \$ _____



NON-RESIDENTIAL BUILDING PERMIT APPLICATIONS

THE FOLLOWING INFORMATION MUST BE PROVIDED AT THE TIME OF SUBMITTAL

- COMPLETED AND SIGNED PERMIT APPLICATION
- COMPLETED FEE WORKSHEET
- CHECK OR CASH (EXCLUDING NEW BUILDINGS)

FOR NEW CONSTRUCTION AND ADDITIONS –

- 2 COPIES OF CONSTRUCTION DOCUMENTS INCLUDING SITE PLANS, FLOOR PLANS WITH EACH ROOM IDENTIFIED, WALL CROSS-SECTIONS AND ANY SPECIFICATIONS, MANUFACTURER'S INFORMATION SHEETS, AND CALCULATIONS; AND
- 2 SEPARATE COPIES OF A SITE PLAN FOR PLANNING & ZONING; AND
- 1 COPY OF EVIDENCE OF ANY REQUIRED PLAN APPROVALS (SUCH AS LABOR & INDUSTRY ELEVATORS OR BOILERS, DEPT. OF HEALTH, DEPT OF AG).

FOR INTERIOR ALTERATIONS –

- 2 COPIES OF CONSTRUCTION DOCUMENTS INCLUDING FLOOR PLANS WITH EACH ROOM IDENTIFIED, WALL CROSS-SECTIONS AND ANY SPECIFICATIONS, MANUFACTURER'S INFORMATION SHEETS, CALCULATIONS; AND
- 2 ADDITIONAL COPIES OF A FLOOR PLAN WITH THE USE OF EACH ROOM IDENTIFIED, SEPARATE FROM THE CONSTRUCTION DOCUMENTS, FOR PLANNING AND ZONING. TWO FULL SETS OF SITE PLANS WILL ALSO BE REQUIRED BY PLANNING AND ZONING IF THE INTERIOR ALTERATIONS AFFECT THE SITE PLAN REQUIREMENTS.

NOTE: 1 COPY OF EVIDENCE OF ANY REQUIRED PLAN APPROVALS IS REQUIRED PRIOR TO PERMIT ISSUANCE. PLAN APPROVAL INCLUDES BUT ARE NOT LIMITED TO LABOR & INDUSTRY ELEVATORS OR BOILERS, DEPT. OF HEALTH, DEPT OF AGRICULTURE.

**THE CODE COMPLIANCE DEPARTMENT
WILL NOT ACCEPT INCOMPLETE
PERMIT APPLICATIONS.**