

RESIDENTIAL PERMIT FEE SCHEDULE WORKSHEET

Please fill in all the spaces that pertain to the work being performed.

Please put total square footage on permit application.

NEW CONSTRUCTION - Fee required at time of permit issuance.

First Floor:	_____ S.F. x \$.50/S.F.	=	\$ _____
Second Floor:	_____ S.F. x \$.50/S.F.	=	\$ _____
Third Floor:	_____ S.F. x \$.50/S.F.	=	\$ _____
Basement (if finished):	_____ S.F. x \$.50/S.F.	=	\$ _____
Garage:	_____ S.F. x \$.50/S.F.	=	\$ _____
Total Square Footage: _____	Total Permit Fee:		\$ _____

Minimum Permit Fee: \$100.00

ADDITIONS - Additional square footage added to existing building. Fee required at time of application.

First Floor:	_____ S.F. x \$.50/S.F.	=	\$ _____
Second Floor:	_____ S.F. x \$.50/S.F.	=	\$ _____
Basement Addition: (finished area only)	_____ S.F. x \$.50/S.F.	=	\$ _____
Attached Garage	_____ S.F. x \$.30/S.F.	=	\$ _____
Total Square Footage: _____	Total Permit Fee:		\$ _____

Minimum Permit Fee \$100.00

Porch Roof/Patio Cover/Screen Porch:	_____ S.F. x \$.30/S.F.	=	\$ _____
Deck (any part of the walking surface more than 30" above finished grade)	_____ S.F. x \$.20/S.F.	=	\$ _____

Minimum Permit Fee: \$50.00

Detached Garage (larger than 400 square ft.)	_____ S.F. x \$.30/S.F.	=	\$ _____
Accessory Structures - Site Built (larger than 400 square feet)	_____ S.F. x \$.20/S.F.	=	\$ _____

ALTERATIONS - change of use/alteration to an existing space (includes finishing an existing basement).

Fee required at time of application.

Dollar Value of Work Being Performed (materials and labor): \$ _____

(Please put this value on permit application.)

\$300 - \$4,999.99 \$150.00

\$5,000 - and above \$150.00 + \$5.00 per each additional \$1,000(*prorated*)

Alteration Fee: \$ _____

Minimum Permit Fee: \$150.00

UCC Mandated Education Fee (\$4.00 per permit) \$4.00

Total Permit Fee: \$ _____



RESIDENTIAL BUILDING PERMIT APPLICATIONS

THE FOLLOWING INFORMATION MUST BE PROVIDED AT THE TIME OF SUBMITTAL

- COMPLETED AND SIGNED PERMIT APPLICATION
- COMPLETED FEE WORKSHEET
- CASH OR CHECK (EXCLUDING NEW HOMES)
- **FOR NEW CONSTRUCTION AND ADDITIONS –**
 - TWO COPIES OF CONSTRUCTION DOCUMENTS INCLUDING SITE PLANS, FLOOR PLANS WITH EACH ROOM IDENTIFIED (I.E. FAMILY ROOM, BEDROOM, ETC.), WALL CROSS-SECTIONS AND ANY SPECIFICATIONS * FOR CODE COMPLIANCE;
 - TWO COPIES OF A SITE PLAN FOR PLANNING & ZONING SEPARATE FROM THE CONSTRUCTION DOCUMENTS.
- **FOR INTERIOR ALTERATIONS –**
 - TWO COPIES OF CONSTRUCTION DOCUMENTS INCLUDING FLOOR PLANS WITH EACH ROOM IDENTIFIED (I.E. FAMILY ROOM, BEDROOM, ETC.), AND WALL CROSS-SECTIONS WITH SPECIFICATIONS, ETC.* FOR CODE COMPLIANCE.
 - TWO ADDITIONAL COPIES OF A FLOOR PLAN WITH EACH ROOM IDENTIFIED, SEPARATE FROM THE CONSTRUCTION DOCUMENTS, FOR PLANNING AND ZONING.

*WRITTEN DESCRIPTIONS MAY BE INCLUDED WITH PLANS IN ORDER TO FULLY DESCRIBE THE PROJECT SCOPE OF WORK, BUT THEY MAY NOT BE USED IN LIEU OF PLANS.

**THE CODE COMPLIANCE DEPARTMENT
WILL NOT ACCEPT INCOMPLETE
PERMIT APPLICATIONS.**