

## **Special Event Signs Guidelines**

### Manheim Township Sign Ordinance 2001-15

\*Special event signs do not require a permit, but must be placed in accordance with the Sign Ordinance 2006-06.

**Special Event Sign** (Section 1802.28) A temporary sign which carries information about a special event such as an auction, flea market, festival, carnival, meal, or fund raising event, but not including any business sign or real estate sign, such as a “sale” sign at a store or “real estate” signs.

**General Regulations** (Section 1804.8) No sign shall be located within a street right-of-way, except a government sign, a public utility sign, a sidewalk sign, a non-profit organization sign, or another sign approved by the Manheim Township Commissioners or the Pennsylvania Department of Transportation (PennDOT.)

**General Regulations** (Section 1804.9) No sign within the clear sight triangle shall obstruct vision between the heights of 30 inches and 8 feet above the elevation of the centerline of the street.

**Special Event Signs** (Section 1806.13 & Table 2 Part B) If a special event has a specific date, signs for that event may be displayed no more than 21 days in advance. All special event signs must be removed within 5 days of the end of the event. Signs which are not removed within the time limits may be removed and impounded by the Township. The Township may recover a fee equal to the cost of removal and storage. Any special event signs that do not meet the standards of this article must be approved by special action of the Commissioners. Off-premise auction sign advertising the auction of real estate only may be displayed no more than 21 days in advance of the auction if it follows all real state sign standards.

- **(On-Premise) Special Event Signs** are permitted in each zoning district. Maximum area is 16 square feet, maximum height is 6 feet and the minimum setback is 10 feet from the right-of-way and property line whichever is more restrictive. The number permitted per lot is one per event.
- **(Off-Premise) Special Event Signs** are permitted in the B1, B2, B3, B4, I-1, 2 & 3 zoning districts. One special event sign is allowed per lot. Such signs are not permitted in residential zoning districts.

## **Non-Profit Organization Signs Guidelines**

**Non-Profit Organization Signs** (Section 1806.9 & Table 2 Part B) Non-profit organization signs may be placed in street rights-of-way with the approval of the Manheim Township Commissioners. The Commissioners may require that they be placed at designated entrances to the community or on common display panels. Maximum area is 4 square feet; maximum height is 6 feet, except within clear sight triangles when they cannot be between the heights of 30 inches and 8 feet above the elevation of the centerline of the street. The number permitted on each lot is also approved by the Commissioners.

If you have any questions concerning the Sign Ordinance or sign placement, you may contact Ben Roth at 569-6406, ext. 126 or by email at [broth@manheimtownship.org](mailto:broth@manheimtownship.org)