

## **Minutes of the Manheim Township Public Library Foundation Board Meeting**

*Wednesday, November 20<sup>th</sup> 2013*

The meeting was called to order at 5:30 p.m. by Jim Martin, Board President. Attendance was taken and a quorum confirmed. In attendance: J. Martin, A. Miller, S. Lapp, R. Lapi, K. Anderson and Board Emeritus Lois Morgan.

Minutes from the October 23<sup>rd</sup> meeting were unanimously approved. A. Miller (Motion), S. Lapp (Second).

### **Director's Report:** *Presented by Katrina Anderson, Library Director.*

The stage donated by Lois Morgan will be used the first time for the Manheim Township Historical Society Fundraiser, hosted by Brad Rutter, Manheim Township native, game-show Jeopardy winner. The library has applied to the state for a variance so a 16 ft ramp would not be required, as the stage would only be used if it was predetermined that the use did not present access issues. Compliance Department assisted in the application.

The Winter Fundraising Appeal letter was reviewed by the Board and will be mailed to all previous donors to the library by the end of the year.

Katrina is planning a "Money Smart Week" scheduled for April, 2014. This is a national initiative including a week of finance related programming.

Manheim Township Public Library was awarded the "Film Forward" grant; this is also scheduled for April, 2014.

### **Finance Committee**

J. Renninger was not present; however he assured Jim everything was in order.

Gift cards are currently available in the Tell Café as well as online, [shopwithscrip.com](http://shopwithscrip.com).

A. Miller inquired if Jeff had come up with a letter for delinquent pledges from the Capital Campaign.

### **Current Business**

Current Computer Classes are full.

Library Staff is participating in a four month training session for improving staff technology and competency skills.

### **Facilities Committee**

Katrina was asked to address the Township concerning new or additional signage for the entrance to park on Manheim Pike.

### **Personnel**

Katrina is still reviewing applications for two part-time employees.

A Skype meeting is planned for Marge Trout to interview for a MTPLF Board seat.

### **New Business**

- Please Touch the Art Show (January – February 2014 – Artist Reception Jan 10)
- Money Smart Week (April 2014)
- Film Forward Grant (April 2014)
- Jewelry Sale – Morgan Center – May 3, 2014, hosted by the Friends of MTPL
- It was suggested either Jim or Katrina approach the Commissioners regarding a liaison between the Township and the Manheim Township Public Library Foundation.

Meeting adjourned at 7:15 p.m.

Respectfully,  
Robin Lapi, Secretary