

Minutes of the Manheim Township Public Library Foundation Board
Wednesday, December 18, 2013

The meeting was called to order at 5:30 p.m. by Jeff Renninger, Board Treasurer. Attendance was taken and a quorum confirmed. In attendance: J. Martin, J. Renninger, G. Pasewicz, A. Miller and K. Anderson.

Minutes of Prior Meeting (November 2013) unanimously Approved. G Pasewicz(motion)/ J. Renninger(second).

Current Business:

Director's Report: presented by Katrina Anderson, Library Director.

Library use and operations statistics continue to increase, reflecting a high rate of return of the library facilities, resources and programs by the community. New cardholders increased by 29% and program attendees increased 28% from YTD 2012. Performance was under budget at 85% for both expenses and revenues.

Finance Committee:

J. Renninger reported on details of the financials which are in good shape.

Facilities Committee:

The HVAC maintenance contract was discussed. An application for a variance has been submitted to the state Access Advisory Board for use of the stage without a ramp. Katrina awaits the determination.

New Business Discussed:

Discussion of candidates to fill open Board Member positions. Katrina suggested contacting the Friends of the Library for a qualified candidate and Friends representation on the Board.

A year end appeal letter was drafted and mailed this month.

Candidates have been interviewed to fill two staff positions. Reference and background checks are ongoing.

Fundraising Efforts:

A jewelry sale fundraiser in May, Bring Us Your Bling! is being planned by the Friends of the Library.

Meeting Adjourned at 6:35 p.m. G. Pasewicz(motion), J.Martin(second)