

Minutes of the Manheim Township Public Library Foundation Board Meeting

Wednesday, March 23, 2016

The meeting was called to order at 5:34

All members were present-Katrina Anderson, Adrienne Miller, Richard Manix, Laura Slaymaker, Betsey Brown, Joan Bohan, David Ferruzza, Dan Labezius

Agenda Review- No changes were made.

Prior Minutes- Richard motioned to accept the minutes. This was seconded by Laura and approved.

Current Business:

Review of Director's Report

- Contributions appear elevated due to FDN distribution received.
- Postage expense elevated due to an increase in sales from Friends of the Library, needed to ship purchases
- Friday, April 1, 2016 - Celebrate Libraries event at the Ware Center. Each library will have a booth to promote their services.
- Two staff are departing due to finding full-time employment
- Katrina gave a presentation on the library to State Representative Steve Mentzer

New Business

- 3d Printing Policy was discussed and several proposed changes were made. A motion to approve the policy, as amended, was made by Richard and seconded by Laura, was approved. Katrina will present policy to Township Commissioners.
- The Library System of Lancaster County Membership Agreement was discussed. David motioned to sign and the motion was seconded by Joan, motion approved.

Old Business

- 2016 Fundraising Plans and Ideas
 - Extra Give - in 2015 we had 136 donations, up from 97 in 2014. 70% of 2015 donations were from people who hadn't donated before to the Library.
 - Fundraising Committee was formed to develop a plan for a Fall fundraiser, members will be Adrienne, Joan and Laura.
 - Several ideas were discussed with the concept of a themed event around the concept of "Literature - A Ticket to Adventure" being chosen.
- Strategic Plan - will be reviewed at next meeting

Standing Committee Reports

- Facilities Committee-
 - The drive up book return will be picked up next week for fabricating so that it can be lowered by eight inches.
- Finance Committee
 - Richard will meet with Katrina to get an overview of Library accounts and the timing of funds.

Miscellaneous

- Library fee schedule will be reviewed at the next Commissioners meeting.
- Library approved to be a passport processing center, additional details forthcoming

Adjournment

Richard made a motion to adjourn the meeting. Adrienne seconded the motion. The motion to adjourn was unanimously approved at 7:18 pm.

Next Meeting

The next meeting will be April 27, 2016 at 5:30 p.m.

Finally submitted, Dan Labezius, Secretary