

Minutes of the Manheim Township Public Library Foundation Board Meeting
Wednesday, April 27, 2016

The meeting was called to order at 5:37

Present Members: Katrina Anderson, Adrienne Miller, Laura Slaymaker, Betsey Brown, and Joan Bohan

Director's Report:

As of yet, no Manheim Township funds have been utilized by the library.

- Building maintenance that has occurred on the folding wall in the Morgan Center (\$800) not reflected in the above statement.
- Electricians came to hook up all new screens in library—not reflected in the above statement.
 - We will most likely be over budget on building and maintenance supplies.

There has been an increase in facility rentals.

Staffing is under budget at this point.

The recent personnel turn over issue is multi-faceted.

President's Report:

Adrienne attended the Library System of Lancaster County on April 20, 2016.

- Rep. Mentzer, who is supportive of libraries attended.
- New president of the library system is D. Tannehill
- There was an interesting speaker on fundraising who spoke on the “why” of fundraising.
- One of the awards that was given was for a high performing employee/volunteer. It was presented to Mary Anne Stanley.

New Business:

MTPL demonstrated MineCraft at the event at the Ware Center.

The staff is working on training and certification for being passport agents.

- June 1, 2016 - projected opening
- Security needed
- Specific printers
- Will be accepting checks or money orders for payment

In regards to the staff members who left for full-time:

- Adrienne Miller shared info about new legislation—Fair Labor Standards Act
 - Full-time Salaried employees who make less than \$47,476 a year (\$913 week) will be reclassified as non-exempt as of December 1, 2016.
 - Any time worked over 40 hours will be eligible for overtime pay.
- We have staff members who work beyond their allotted hours and are in effect donating their time.

Hoopla and Freegal (online databases) are available as well as excellent e-magazine subscriptions through Zinio.

Please see letter dated 3/1/2016—traditionally we take the LCCF distribution and put it towards a “project.” If we roll it back in, we may not have as much money to use next year.

- This dollar amount has been budgeted for use in our 2016 budget.
 - Laura Slaymaker moved to take the aforementioned endowment. Betsey Brown seconded. Motion passed.
 - Adrienne Miller signed paper to approve receipt of LCCF endowment monies.

Old Business:

Fundraising—“Passport to Adventure”

- In the works
- Location-library
- Date-mid-autumn
- Food-John Moeller from State of Affairs catering was contacted (he is willing to work with non-profits). We will also be contacting Randy Roaten at the Barn.
- For more info, see notes from sub-committee
- Also, considering a Spring 2017 fundraiser revolving around The Kentucky Derby.
- Small games of chance license will be purchased.

Committee Reports:

Facilities Committee—book drop donor has not yet been able to complete the work. Katrina will try to contact him in the next two weeks.

Friends—Mary Jo Schimaneck looking for a co-chair for sale.

Finance—no report

Personnel—change to Fair Labor Standards Act could impact our budget. Linda DiPerna needs MT Statements of Financial Disclosure paperwork returned.

Miscellaneous:

Looking to hold an Isaac's fundraiser in July.

We have an Instagram account at MTPL.

Betsey Brown volunteered to write a letter to the commissioner's regarding library staff turnover and wages, as well as creating more full-time positions in the areas of children's services and collections development.

Next Meeting:

June 22, 2016

Adjournment:

Joan Bohan moved to adjourn at 7:00. Adrienne Miller seconded. Motion passed.