

Minutes of the Manheim Township Public Library Foundation Board Meeting

Wednesday, June 22, 2016

The meeting was called to order at 5:32

Members present-Katrina Anderson, Adrienne Miller, Laura Slaymaker, Betsey Brown, Joan Bohan, David Ferruzza, Dan Labezius

Members Excused- Richard Manix

Please note that **no meeting was held in the month of May 2016** due to a lack of a quorum.

Agenda Review- No changes were made.

Prior Minutes- The April minutes were reviewed and some minor edits were suggested. Laura motioned to accept the minutes. This was seconded by Dan and approved.

Current Business:

Review of Director's Report

- The Performance vs Budget comparison for May of 2016 will be reworked and corrected by Katrina and then distributed to the Board for review.

New Business

- Discussion on whether to transfer funds from Foundation accounts to the Townships General Fund Library Contribution account to help offset the costs for programs. Item was tabled so Katrina can outline the needs for upcoming programs.
- Passport update- the Library is officially a Passport service provider. Staff spent a lot of time learning the various rules and regulations around this process.
- State funding discussion- much uncertainty around some possible new factors in the funding formula, included but not limited to: square footage, compensation for non-service area use, computer use and increased support from municipality resulting in lower funding.

Old Business

- 2016 Fundraising Plans and Ideas
 - Committee members- Joan, Laura and Adrienne will meet to finalize plans for the Passport to Adventure fundraiser to be held at the library. Probable dates are 11/4/16, 11/5/16 or 11/6/16.
 - Isaacs Community Night at Granite Run location on 7/7/16. Fundraising Committee was formed to develop a plan for a Fall fundraiser, members will be Adrienne, Joan and Laura.
- Strategic Plan- will be reviewed in July for approval by Board

Standing Committee Reports

- Facilities Committee-
 - The drive up book return will be lowered sometime in the Fall of 2016.

Miscellaneous

- Katrina will be unavailable as of 7/22/16 for two weeks, following surgery.

Adjournment

Joan made a motion to adjourn the meeting. David seconded the motion. The motion to adjourn was unanimously approved at 7:28 pm.

Next Meeting

The next meeting will be July 27, 2016 at 5:30 p.m.

Finally submitted, Dan Labezius, Secretary