

MINUTES

MANHEIM TOWNSHIP PUBLIC LIBRARY FOUNDATION

Wednesday, October 25, 2017

The meeting was called to order at 5:38 pm.

Present were: Operations Manager & Volunteer Coordinator, Janet Bailey; members Elizabeth Brown, Joan Bohan, David Ferruzza, Laura Slaymaker; Township Commissioner, Sam Mecum

Absent: Members Daniel Labezius, Richard Manix, and Adrienne Miller, Development Manager Tim Smedick; Executive Director Joyce Sands

Public Comment: A resident addressed the board regarding a safety concern. He has witnessed multiple children accessing the automatic door push plates and running away from their parents. Some have proceeded to enter the lane/parking lot into traffic. He was wondering if there was something we could do or change to prevent this from continuing to occur.

Agenda Review: The agenda was accepted as presented.

September Minutes: Minutes of the September 2017 meeting were presented and accepted with corrections. M was made by L. Slaymaker, and seconded by B. Brown. Motion was accepted.

Current Business:

Director's Report: J. Bailey shared the following in J. Sands' absence:

- See attached notes/report
 - Board appreciates the new Director's Report format
 - Board commented that perhaps facts and figures regarding such items as circulation and usage need only be reported quarterly
- Annual appeal is being sent out about one month later than it was in 2017.
- Those who respond to annual appeal as opposed to the Extraordinary Give do not have much overlap.

New Business:

Fundraising

- Extraordinary Give, November 17, 2017
 - David will be handing out slips of paper encouraging MT residents to support MTPL with their Extraordinary Give donation.
 - Encouraged board members to use social media to encourage giving to MTPL.
- Spring Fundraising Possibility—Books, BBQ, and Blues
 - Before we pursue it, let's look at the cost.
- Night at the Races—will we host again?
 - It was more of a “friendraiser” this year.
 - Revenue: \$8176; Expenses: \$6069; Profit \$2107
 - Unanimous consensus to look into it.
 - Can it be run by a committee, not just the board members?
 - Can T. Smedick pick up some of the prep work for NatR that was done by Katrina and Adrienne this year?
 - Is Katrina available to emcee?
- The two aforementioned events should not occur close to one another in the year.

Meeting dates for November and December 2018 meetings TBA.

Executive Session: began at 6:30 pm

To discuss personnel issue

Adjournment: J. Bohan moved to adjourn at 6:42; L. Slaymaker seconded.

Recorded by Joan M. Bohan