



**Informing. Educating.  
Inspiring. Connecting.**

MTPL Foundation Board  
*David Ferruzza – President*  
*Laura Slaymaker – Vice President*  
*Daniel Labezius – Treasurer*  
*Paul Daigle - Secretary*  
*Jennie Barbieri*  
*Susan Dyson*  
*Diana Reeves*  
*Lois Morgan – Ex Officio*

## **Manheim Township Public Library Foundation Board Meeting**

*Date: 7/24/2019      Time: 5:35pm      Location: MTPL*

### **Administration**

Call to order at 5:35 PM. Roll call and Agenda Review

**Members Present:** David Ferruzza, Jenny Barbieri, Susan Dyson, Diana Reeves, Paul Daigle

**Members Absent:** Dan Labezius, Laura Slaymaker

**Board of Commissioners Liaison Present:** Sam Mecum

**Staff Members Present:** Executive Director Joyce Sands, Operations Manager Janet Bailey

**Agenda Review –** No changes were made

**Public Comment –** No members of the public present

**Minutes -** Minutes of the May 2019 reviewed. Susan moved to accept the minutes; Diana seconded. Approved unanimously.

### **Committee Reports**

**Friends Report –**Friends have been very successful with their first 6 months of book sales. A “Book Sort” group meets almost every Tuesday to sort book donations: Sell on amazon.com, sell in Tell Café, sell at the Annual book sale or ‘trash’ –with very few in the ‘trash’ category. ” Book Sort is a successful model of effective and efficient volunteerism that results in both qualitative and quantitative benefit to the community

**Finance Report –** Janet Bailey reviewed finances including personnel expenditures and designated gifts.

**Personnel/Nominating –** No report.

### **Executive Director’s Report**

- Joyce pointed out the positive press the library received in the Merchandiser regarding the Children’s Patio.
- MTPL’s circulation so far in 2019 is more than 12% higher than in 2018.



Informing. Educating. Inspiring. Connecting.

- Joyce met with the Board of Commissioners (BOC) about possible changes to the funding formula from the state. With BOC backing, Joyce will be discussing the funding formula with Karla Trout, Executive Director of Library System of Lancaster County
- Buy the Book – Joyce asked the board to designate funds to seed the event. Susan Dyson shared the theme for the event for this year will be, “Around the World with Books”. David shared that event costs totaled \$487 for the event in 2018, and net income was \$6,246 – a very high benefit to cost ratio. Susan motioned that the board authorize up to \$1,500 to be used to cover the cost of the event. Jennie seconded the motion. All approved the motion.
- An HVAC unit that serves the administration offices has. The township’s capital budget that will fund the replacement. There are 21 units for the building. All are about 10 years old and they may all eventually need replacing. Previous Board action has recommended inclusion of funds for these replacements in MT’s Capital Budget.

**Facilities Report** – Joyce met with Sean Molchany from the township about the parking proposal. Sean will work on getting a cost estimate for additional parking spaces, and walkway lighting.

#### **Old Business –**

- Strategic Plan – discussion tabled until the August meeting.
- Donor Appreciation Event – Susan reported the *ad hoc* committee is progressing toward finalizing plans for the event.
- Antique Appraisal – Joint Fundraiser with Manheim Township Historical Society – No additional information at this time.

#### **New Business-**

- Dallas Data Systems Charity Consideration Application (2019) – discussion tabled until a future meeting.

**Executive Session** – Discussed some board membership issues.

**Adjournment** – Jennie made a motion made to adjourn the meeting. Paul seconded and it was unanimously approved. Meeting adjourned at 6:52 PM

#### **Next Meeting**

The next meeting will be **August 28, 2019, at 5:30 PM**

Recorded by Secretary Paul Daigle.