

Manheim Township Public Library Foundation Board Meeting

Date: 9/22/2021 Time: 5:30 PM Location: via Zoom

Meeting called to order at 5:37 PM with Roll Call and Agenda Review

Members Present: Laura Lyon Slaymaker, James Adams, Susan Dyson, Steve Murray, Diana Reeves, Jennie Barbieri

Members Not Present: Rebecca Doster

Staff Members Present: Joyce Sands, Executive Director; Janet Bailey, Operations Manager; Rennae Newman, Grant Writer/Fundraiser; Jennifer Steigelman, MT Director of Finance; Carol Gifford, Board of Commissioners

No Public Present

Agenda- No Additions

Minutes: A motion was made by Susan Dyson to approve the minutes of August 25, 2021, seconded by Steve Murray and unanimously approved.

Annual Book Sale Update: The Book Sale was very successful and a team effort with both staff and volunteers helping. There was positive feedback from patrons at the sale. Over \$21,600 was made with \$15,000 on the first day. Since the start of the Lobby Inventory/Tell Café Book Spot it has had \$9,100 in donations.

Fundraising Committee: It looks as though the weather will be good for the 10th Anniversary Celebration and preparations are completed. There is also a Walk for Alzheimer's at Overlook that morning which will make parking challenging but will draw participants to the event.

Committee Reports:

Finance: No Report

Facilities: No Report

Personnel, Compensation and Benefits: No Report

Nominating: No Report

Executive Director's Report:

The District Advisory Council is meeting on September 30th and a board member is invited to attend with Joyce. Laura Slaymaker volunteered.

Library hours have been extended and are now back to pre-pandemic hours. Passport services resumed on 9/15. Because the library was shut down, the service must undergo a probationary period.

The library is working on becoming a member of the PA Forward Star Library Program which focuses on literacies. The Star Library Program recognizes libraries for incorporating PA Forward into its programs and services.

Joyce is working with Public Works to find a solution to the problem of materials being damaged in the drive-up book drop when it rains. We are responsible if a book from another library is damaged and is retired if it gets wet.

According to Public Works the library must have high-low water fountains. Jim Drumm approved moving forward with a hot beverage vending machine in the Tell Café. Joyce is also looking into a water bottle refill station.

A new payment system for accepting credit cards initiated by Janet Bailey contributed to the success of the Book Sale.

Old Business: None

New Business: Jim Adams mentioned the \$10,000 EITC donation from Orrstown Bank. Jim and Susan Dyson accepted the big check for a photo at the library.

3 Points for Board of Commissioners:

1. The \$10,000 Orrstown Bank EITC donation
2. The success of the Book Sale \$21,600
3. \$9,100 revenue from Book Spot donations
4. Successful Summer Reading Program

Executive Session: None

Adjournment: The meeting was adjourned at 6:15(est.) by unanimous consent

Next Meeting: The next meeting will be **October 27, 2021 at 5:30PM** via Zoom

Recorded by Susan Dyson