

**ORDINANCE NO. 2025-12**

**AN ORDINANCE OF THE TOWNSHIP OF MANHEIM,  
LANCASTER COUNTY, PENNSYLVANIA, REPEALING  
CHAPTER 346 "PARKS AND RECREATION AREAS" OF THE  
MANHEIM TOWNSHIP CODE OF ORDINANCES IN ITS  
ENTIRETY AND REPLACING THE SAME WITH A REVISED  
CHAPTER 346 "PARKS AND RECREATION AREAS",  
ESTABLISHING REVISED AND ADDITIONAL REGULATIONS,  
POLICIES AND PROCEDURES APPLICABLE TO ALL  
TOWNSHIP OWNED PARKS, TRAILS, AND TOWNSHIP-  
CONTROLLED PROPERTIES.**

**WHEREAS**, the Township of Manheim, Lancaster County, on July 25, 1977, adopted Ordinance No. 1977-7 establishing a Code of Ordinances for the Township;

**WHEREAS**, the Manheim Township Board of Commissioners on April 23, 1984, by Ordinance No. 1984-6, adopted an amendment to Ordinance No. 1997-7 authorizing The Manheim Township Parks and Leisure Board to promulgate such rules and regulations as are reasonably necessary to insure peaceful and orderly enjoyment of the Manheim Township parks by their users.

**WHEREAS**, the Manheim Township Board of Commissioners on December 12, 1994, by Ordinance No. 1994-28 and on February 25, 2013 by Ordinance No. 2013-06, adopted amendments to Ordinance No. 1997-7 adding language to violation and penalties that in addition to any other penalties provided by law, violations of such rules and regulations shall be subject to a fine or penalty not less than \$25 nor more than \$1,000, and costs, and, in default of payment of fine or penalty and costs, to imprisonment for not more than 30 days.

**WHEREAS**, the Manheim Township Board of Commissioners on December 10, 1979, by Ordinance No. 1979-13, adopted an amendment to Ordinance No. 1997-7 added seasonal parking regulations of vehicles in Community Park.

**WHEREAS**, the Township of Manheim has a vested interest in the safety of its residents and visitors to Township Parks and Recreational Facilities;

**WHEREAS**, the Manheim Township Board of Commissioners recognizes the need to again update and amend the rules, regulations and procedures regulating all the Township's Parks, trails, and controlled property; and

**WHEREAS**, the Board of Commissioners of the Township of Manheim Township desires to repeal in its entirety Chapter 346, Parks, and Recreations Areas, of the Township Code and replace the same with revised Chapter 346 Parks and Recreation Areas, establishing new regulations, policies, and procedures applicable to Township owned Parks, trails, and Township-controlled properties.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of Manheim Township as follows:

**SECTION 1.** The recitals set forth herein above are incorporated herein by reference thereto.

**SECTION 2.** Chapter 346, Parks and Recreation Areas, of the Manheim Township Code is repealed in its entirety and replaced by the following:

## **CHAPTER 346 PARKS AND RECREATION AREAS**

### **ARTICLE I**

#### **SCOPE**

##### **§ 346-1. Scope**

The following rules and regulations herein contained shall apply to all Parks, Park Buildings, Facilities or Grounds located in the Township and operated by the Township including Municipal Park, Overlook Community Campus, Community Park, Stoner Park, Neffsville Square Park, Reidenbaugh Park, Stonehenge Linear Park, Jaycee Park, Perelman Park, Skyline Park, Landis Woods, Schaeffer Park, Manheim Township Athletic Complex and to any park hereafter developed and open to the public. These rules and regulations shall also apply to Stauffer Park, which is under ownership of the Stauffer Ludgate Trust.

### **ARTICLE II**

#### **DEFINITIONS**

##### **§ 346-2. Definitions**

The following words and terms shall, for the purpose of this Ordinance, have the meaning set forth herein:

1. **Board of Commissioners.** The Board of Commissioners of Manheim Township, Lancaster County.
2. **Department.** The Manheim Township Parks and Recreation Department.
3. **Director.** The Director of Recreation of Manheim Township, Lancaster County.
4. **Park.** All lands, water, buildings, and facilities now or hereafter comprising the parks and recreation system of Manheim Township, including any and all parks, bodies of water contained therein or adjacent thereto, playgrounds, athletic fields, sports courts, pavilions, picnic facilities, trails, bike paths, walkways, canoe/kayak launch, waterfront areas, gardens, parking lots, activity center and other park, recreation and open space areas, buildings and facilities.

5. **Park Rule.** Those rules or code of conduct adopted by the Board of Commissioners for which a violation may lead to exclusion from a park.
6. **Township.** The Township of Manheim, Lancaster County.
7. **Violation.** An act or omission or combination thereof that is contrary to any park rule or any civil or criminal provision of the statutes, laws, regulations, codes or ordinances, laws of the United States, the Commonwealth of Pennsylvania, and/or the Township proven by a preponderance of the evidence.

## **ARTICLE III**

### **PROHIBITED USES AND ACTS**

#### **§ 346-3. Grass areas.**

Grass areas shall not be used for roadways, parking or other purposes which may injure or destroy the turf or landscaping without expressed written permission from the Township.

#### **§ 346-4. Trees, shrubs, and flowers.**

Trees, shrubs, hedges, wildflowers, or other flowers shall not be picked, cut, broken, or injured in any way whatsoever. No person shall gather or remove any wood, turf, soil, rock, sand, gravel, or other materials from or stored at a Park without permission of the Director or their designee.

#### **§ 346-5. Buildings and Structures.**

Buildings, fences, fountains, benches, or signs shall not be damaged or defaced in any way.

#### **§ 346-6. Signs, Banners and Pennants.**

No signs, banners, pennants or similar items shall be affixed or displayed either permanently or temporarily in or on Township Parks or Park Facilities except those associated with activities sponsored by the Township, as part of a park or pavilion rental or as approved by the Director or their designee. No signs, including political signs, shall be placed in Township Parks or along public rights-of-way adjacent to Township Parks and Township property.

#### **§ 346-7. Paper, rubbish, refuse and dumping.**

Paper, rubbish, or any refuse shall not be scattered, but must be deposited in receptacles provided for that purpose. No person shall deposit any refuse or recyclable materials in a designated trash or recycling receptacle located on Park property unless the trash or recyclable materials are generated as such during the person's lawful presence on that Park property.

#### **§ 346-8. Gambling, drunkenness, and disorderly conduct.**

Lotteries or other gambling or games of chance, drunkenness, disorderly conduct, indecent

conduct and/or profane/offensive language are prohibited.

**§ 346-9. Smoking and Tobacco.**

Smoking, use of tobacco products, e-cigarettes and vaping are prohibited in all park buildings, enclosed facilities, pools, playgrounds, and athletic fields.

**§ 346-10. Behavior and Conduct.**

Behaviors including, but not limited to, threats, acts of violence, brandishing a weapon; theft; gambling; consumption of alcoholic beverages in public, except as permitted under Manheim Township PLCB license at Stoner Grille, The Overlook Golf Course and Overlook Golf Course Driving Range; being under the influence of, using or selling, alcohol or drugs; and possession of alcohol or illegal drugs is prohibited in any Park. Engaging in conduct which is incompatible or inconsistent with the operation and purpose of the Park or which prevents others from using the Park or facility for the purpose for which it is designed is prohibited.

**§ 346-11. Obstructing.**

Obstructing or interfering with the regular course of Township business and/or operations is prohibited. No person shall block or cause to block any entrance to a Park, building, roadway or facility or any other access points.

**§ 346-12. Sale of tickets or commodities.**

The sale of tickets or any commodity is prohibited in Parks. The sale of tickets and/or commodities is permitted during a Township sponsored event and with approval of the Director or their designee.

**§ 346-13. Financial gain.**

Parks shall not be used for the financial gain of any individual(s). or business(es) without the applicable permit. *See § 346-24.*

**§ 346-14. Fireworks and Unmanned Aircraft Systems.**

1. The discharge, possession and selling of any fireworks other than those authorized by the Township is strictly prohibited in any Park and/or trail. Fireworks include sparklers, smoke bombs, confetti bombs, projectiles, bottle rockets or similar devices.
2. Commercial or recreational drones shall not be launched or retrieved from a Township Park or property.
3. The operation or launching of remote controlled (RC) airplanes, helicopters and/or model rockets is prohibited in any Park and/or Trail.

**§ 346-15. Hitting Golf Balls.**

Hitting, driving, or putting golf balls is prohibited in all Parks except for the Overlook Golf Course and Driving Range.

**§ 346-16. Pet Grooming or Brushing.**

No pet grooming or brushing that leaves an excessive amount of hair is permitted in a Park.

**§ 346-17. Release and Feeding of Animals.**

The release and/or feeding of wild or domestic animals is prohibited in a Park.

**§ 346-18. Hunting and Trapping.**

Birds, squirrels, rabbits, deer, ducks, or any other wild creatures may not be hunted, trapped, injured, killed or in any manner molested within a Park.

**§ 346-19. Reserved.**

**§ 346-20. Reserved.**

**§ 346-21. Reserved.**

**ARTICLE IV**  
**REGULATED USES AND ACTS**

**§ 346-22. Fires.**

Fires may not be created and are not permitted anywhere within a Park other than in stoves, grills, campfire rings or fireplaces provided for that purpose. No person shall throw away or discard any lighted match, cigar, or cigarette in any Park. Permitted fires shall be properly maintained and constantly attended.

**§ 346-23. Public gatherings.**

No person shall hold any meeting or gathering otherwise assembled and composed of 25 persons or more or shall indicate the location in the park where such gathering shall be held without a permit. The permit request shall be in the name of a person who shall be responsible for seeing that all refuse left by the group shall be placed in proper containers before leaving the park. This shall not apply to athletic association's use of ball fields under arrangements with the Department.

**§ 346-24. Selling of articles and service.**

Peddlers, or any other person(s) shall not sell or offer for sale any article or service for hire within the limits of the Park or establish therein any stand or booth for such purpose unless duly authorized to do so by the Township. Refer to the Manheim Township Police Department Solicitation Permit Regulations for rules and process to obtain Township Solicitation Permit. This provision applies to stationary food trucks and/or concession services. This section does not apply to mobile food trucks operating on a route through a Park.

### **§ 346-25.      Organized Activities.**

Games, contests, or sports activities are permitted only in areas designated for such use, and in no case shall such use be permitted in areas where lawns or plantings may be destroyed or disturbed, or where such games or contests may interfere with other Park regulations. Athletic fields may be closed when conditions warrant, as determined solely by the Department.

Organized activities/lessons (fitness programs, lessons etc.), free or fee based conducted in a Park is prohibited unless organized through the Department or with a Facility Rental Permit. Private lessons must be approved through the Department, or a Facility Rental Permit must be obtained. Fees may apply.

### **§ 346-26.      Picnics.**

Picnics are permitted throughout all Parks. However, picnics may not interfere or disrupt the normal, customary and/or regular use, repair, or maintenance of any park or facility. No group of twenty five (25) or more people may gather in a park pavilion without a Permit.

### **§ 346-27.      Pavilions, Shelters, and other Facilities.**

Manheim Township has established an administrative policy known as the Park Facility Rental Policy, outlining the procedures, and permitting of Township facility usage. This policy is made a part of this Ordinance and may be changed by the Township Manager at any time. A copy of this policy is available at the Township Office. Parks and Recreation Facilities are available on a first come, first served basis, unless a Facility Reservations Permit has been issued by the Department or a facility has otherwise been reserved for Township activities. A permit is required for any individual or group that corresponds with a category on the Manheim Township schedule of fees. Along with the current "Park Facility Rental Use" Policy, the following standards shall apply:

1. Permits are required to reserve pavilion, picnic areas, sports courts, athletic fields, and buildings. Requests for a Permit can be obtained online or at the Stauffer Mansion.
2. Permits are issued only for the facility(s), time(s) and date(s) outlined on the Permit. Usage of surrounding areas, facilities or fields are prohibited unless the applicant obtains township permission. No set up the day before or clean up the day after any event is permitted.
3. A person who signs a Park Permit on behalf of a company, group, or organization will be held liable for any damage or injury.
4. The renter shall indemnify and hold harmless Manheim Township, its agents and employees, from and against all liability, claims, damages, losses and expenses, including attorney fees incurred in connection therewith, arising out of or resulting from the renter's use or occupancy of the property or performance of its obligations hereunder. To the extent that any claim is asserted against Manheim Township by a third person for any injury or claim arising during the term of this Facility Rental Permit, renter shall defend Manheim Township at renter's expense. This provision shall not cause any defenses which Manheim Township

may have under the Political Subdivision Tort Claims Act.

5. All Permits are issued for the sole use of the Permittee and Permits cannot be sublet or given to any other individual, corporation, or organization.
6. All refuse must be placed in proper receptacles.
7. Staples or tacks may not be used on tables, seats, trees, park structures, utility poles, etc.
8. All signs, posters or directions must be removed at the end of the rental period.
9. No holes or pits may be dug.
10. The person named on the reservation form is responsible for cleanup and damage. The Township may bill them at a later date.
11. Tables must be returned to their original positions.
12. No supplies or equipment may be stored overnight within the Park premises.
13. Special equipment and outside contracts (bounce house, food trucks, etc.) must be approved, insured, and noted on the Permit. The minimum insurance policy is for \$1,000,000, naming Manheim Township as an additional insured.
14. Park rentals that are used for large groups beyond pavilion occupancy or events that are open to the general public (free or charged entrance fee) must comply with § 346-28 of this Ordinance.
15. Parking is permitted in designated parking areas only.
16. Alcohol is not permitted on Manheim Township property.

#### **§ 346-28. Large Group Use and Public Events.**

Larger gatherings and events open to general public, such as but not limited to 5k races, festivals, community days, and tournaments, that are not organized by the Township but use Township facilities, must adhere to the administrative policy known as "Park Facility Rental Policy".

#### **§ 346-29. Loitering.**

No person shall, under any circumstances, loiter or remain in any Park beyond the Hours of Operation listed in Article XIII unless express written permission is provided by the Director or their designee.

1. Overnight camping is prohibited in any Park without a Permit from the Department.
2. Overnight camping permits shall include an accurate roster of all campers.

#### **§ 346-30. Domestic animals.**

Pet owners or other people having such animals will be responsible for the actions of their pets and are required to maintain control of the pet at all times. Abandonment of domesticated animals is not permitted. Any animal found at large may be seized and impounded by the

Township or its authorized agent. Pet owners shall adhere to the following rules:

1. Pet owners or other people having such animals will be responsible for the actions of their pets and are always required to maintain control.
2. Pets must remain on a leash at all times unless in a fenced-in Dog Park facility.
3. Users of the Overlook Dog Park are subject to the additional rules of that park.
4. Pets displaying aggressive behavior towards people and/or other pets will not be permitted to return to the Park.
5. All dogs three months of age or older must be licensed and vaccinated and display a current year's license and rabies tag.
6. Pets are not permitted on any athletic field, court and/or playground with the exception of working service or support animals.
7. Pet owners or other persons having such animals are required to clean up, remove and dispose of all pet waste in properly marked receptacles. Disposal of pet waste is prohibited in Township restroom waste receptacles.
8. Dogs. The rules governing dogs are intended to meet or exceed the requirements of the Pennsylvania Dog Law, 3 P.S. § 459-401 *et seq.* and Manheim Township Ordinance § 167-7.
9. Horses/ponies are not permitted in a Park unless working as a service or support animal or approved by the Director or their designee.

#### **§ 346-31. Playgrounds.**

Use of playground equipment is at each person's own risk. Children under the age of 12 must be accompanied by an adult (18+ years of age) at all times. No pets allowed on play safety surfaces. Playground components shall only be used that are appropriate for the age and ability of a child. No jumping off equipment is permitted. Shoes shall be worn at all times.

#### **§ 346-32. Athletic Fields.**

Manheim Township has established an administrative policy known as "Park Facility Rental Policy", outlining the procedures, and permitting of Township athletic fields usage. A permit is required for any individual or group that corresponds with a category on the Manheim Township schedule of fees.

#### **§ 346-33. Firearms.**

Except for law enforcement officers in the performance of their official duties, or by other persons under circumstances permitted under state law, no person shall discharge a firearm in any park. This prohibition includes guns, bows, cross bows, air rifles and sling shots.

#### **§ 346-34. Shooting of Projectiles.**

No one is permitted to utilize any device that shoots any object or projectile in the park unless specifically permitted by state law or authorized by the Director or their designee. This

prohibition includes but is not limited to toy guns, bows/arrows, cannisters, model rockets, sling shots, and any similar toys or devices. This prohibition does not include sport related toys like footballs, frisbees, baseballs or discs.

### **§ 346-35. Swimming and Ice Skating.**

Swimming and ice skating are prohibited in all Township Park fountains, ponds, waterways, etc.

### **§ 346-36. Fishing.**

#### **1. Overlook Community Campus – Keene Pond**

- a. Fishing is permitted and shall be catch and release, meaning that all fish must be released without harm.
- b. No boat, kayak, or canoe shall be allowed on Keene Pond except as may be necessary for maintenance.
- c. No firearm, archery, or spear may be used for taking fish or frogs, and the use of nets, cages and traps of any kind is prohibited.
- d. Ice fishing is not permitted on Keene Pond.
- e. Fishing is permitted only during the hours of operation of the Park.

#### **2. Overlook Community Campus – Irrigation Pond**

- a. Fishing is not permitted in the Irrigation Pond.
- b. No boat, kayak, or canoe shall be used in the irrigation pond.
- c. Ice fishing is not permitted in the Irrigation Pond.

#### **3. Overlook Golf Course – Irrigation and Overflow Ponds**

- a. Fishing is not permitted in the Golf Course Irrigation Pond or Overflow Pond.
- b. No boat, kayak, or canoe shall be used in the Golf Course Ponds.
- c. Ice fishing is not permitted in the Golf Course Ponds.

#### **4. Perelman Park – Conestoga River**

- a. Fishing and boating are permitted in the Conestoga River per PA Fish and Boat Commission Regulations.

### **§ 346-37. Photography and Film.**

Small photo shoots, like those for engagements, weddings, prom, and family photos, do not require permission. However, a photographer may be asked to move from an area that has been reserved, or if they interfere with recreational activities. Any large-scale photo shoots or film productions that are beyond home video or are commercial in nature, meaning that they are being produced specifically for post-shoot sales (big productions like commercials, TV shows, music videos and movies), shall have Township approval or a Facility Rental Permit.

### **§ 346-38. Visual Recording Devices.**

No person or group shall place and/or use deer cameras, trail cameras, or other fixed visual recording devices upon any of the lands owned by the Township. The one exception to this regulation is the placement and use of trail cameras for Township-sponsored program or events.

In the event of a violation of this regulation, the Township may, in addition to any other penalties authorized within this document, immediately remove and take possession of all such recording devices. If the owner fails to claim the device(s) from the Township within 90 days from the date of removal, the Township may dispose of such devices without penalty or reimbursement obligation to the owner.

### **§ 346-39. Audio Equipment.**

Use of Audio Equipment is subject to the Manheim Township Noise Ordinance. Additionally, use of loudspeakers, public address systems or amplification equipment or devices must be approved in advance by the Director or their designee.

### **§ 346-40. Metal Detectors.**

Use of metal detectors on or within Parks is subject to the following:

1. Metal detectors shall not be used within an enclosed area such as a swimming pool, dog park, fenced playground, etc.
2. Metal detectors shall not be used on any sports field.
3. Metal detectors shall not be used on any playground.
4. Metal detectors shall not be used on any earthen walking trail.

### **§ 346-41. Bicycles, E-bikes, Scooters, E-scooters and Skateboards.**

1. Persons are permitted to ride bicycles on and in designated areas, trails and paved roadways.
2. No person shall ride a bicycle in a careless, negligent or reckless manner so as to create a nuisance or endanger well-being or property of others or so as to cause damage to any Park.
3. Fully Electric bikes and fully electric scooters are prohibited on Township trails and pathways. Partially or fully human powered bikes and scooters are permitted on Township trails and pathways.
4. Bicycles, E-bikes, Scooters, E-scooters and skateboards are prohibited within the limits of playgrounds, tennis courts, pickleball courts, basketball courts and athletic fields.

### **§ 346-42. Lost and Found.**

Possession(s) that are left on park grounds are subject to the current Manheim Township Lost and Found Policy.

### **§ 346-43. Reserved.**

### **§ 346-44. Reserved.**

## **ARTICLE V**

### **VEHICLES AND TRAFFIC**

#### **§ 346-45. Speed Limits.**

A rate of speed exceeding 15 miles per hour is prohibited in the Parks. Operating a vehicle in a reckless and negligent manner or in excess of the posted speed limit is prohibited. The use of motorcycles, off-road vehicles, or any other vehicle on any surface other than paved roadways is strictly prohibited.

#### **§ 346-46. Parking.**

1. **Parking Hours.** Automobiles are to park in designated parking areas only and within the Hours of Operation listed in Section XII. Parking is permitted until 10:00 PM at lighted athletic fields/courts.
2. **Parking Limitations.** Parking is for Park patrons only. Parking of vehicles for any reason other than Park use shall be approved by the Director or their designee.
3. **Parking Prohibitions.** Parking and driving on lawn and turf areas is prohibited unless directed to by Township staff as part of an event with designated off-street/lawn parking. Parking along roadways and access driveways is prohibited.
4. **Traffic Lane.** An open traffic lane shall be maintained around buildings and in parking lots to provide adequate emergency access. Any designated Fire Lane shall be kept free of vehicles.

#### **§ 346-47. Motorized vehicles.**

Operation of snowmobiles, minibikes, go-carts, and other motorized equipment not required for the purpose of mobility are not permitted to be operated in any Park or on any Park trail.

#### **§ 346-48. Vehicle washing and repairs.**

No person shall, in any park, clean, polish, grease, lubricate or make repairs to any vehicle except those of a minor nature, and then only in case of emergency.

#### **§ 346-49. Compliance with directions of Police Officers, Signs, or Park employees.**

All state laws governing the operation of vehicles are applicable to the operation of motor vehicles in Township Parks. Park users shall heed and comply with directions of the Township Police Officers and/or authorized township employees. All Park users shall comply with directions on traffic signs.

## **ARTICLE VI**

### **MISCELLANEOUS PROHIBITIONS**

#### **§ 346-50. Reserved.**

**§ 346-51. Reserved.**

**§ 346-52. Reserved.**

## **ARTICLE VII**

### **SWIMMING POOL RULES**

**§ 346-53. Overlook and Skyline Pool Rules.**

The Department is hereby authorized to promulgate rules and regulations reasonably necessary for governing the use of the pool and pool facilities at Overlook Pool and Skyline Pool.

## **ARTICLE VIII**

### **DOG PARK RULES**

**§ 346-54. Overlook Dog Park Rules.**

The Department is hereby authorized to promulgate rules and regulations reasonably necessary for governing the use of the park and park facilities at the Overlook Dog Park.

## **ARTICLE IX**

### **OVERLOOK SKATE PARK RULES**

**§ 346-55. Overlook Skate Park Rules.**

The Department is hereby authorized to promulgate rules and regulations reasonably necessary for governing the use of the park and park facilities at the Overlook Skate Park.

## **ARTICLE X**

### **OVERLOOK PICKLEBALL COURT RULES**

**§ 346-56. Overlook Pickleball Court Rules.**

The Department is hereby authorized to promulgate rules and regulations reasonably necessary for governing the use of the pickleball courts and pickleball facilities at the Overlook Pickleball Courts.

## **ARTICLE XI**

### **OVERLOOK ACTIVITIES CENTER**

#### **(OAC) RULES**

**§ 346-57. Overlook Activities Center (OAC) Rules.**

The Department is hereby authorized to promulgate rules and regulations reasonably necessary for governing the use of the Overlook Activities Center (OAC).

## **ARTICLE XII**

### **OVERLOOK GOLF COURSE RULES**

#### **§ 346-58. Overlook Golf Course Rules.**

The Department is hereby authorized to promulgate rules and regulations reasonably necessary for governing the use of the golf course and golf course facilities at the Overlook Golf Course.

## **ARTICLE XIII**

### **HOURS OF OPERATION**

#### **§ 346-59. Hours of Operation.**

Park hours are from 5AM to 10PM with the following conditions or exceptions:

1. Athletic fields and courts provided with lights are open from 7AM to 10PM.
2. The Dog Park is open from sunrise to sunset.
3. The Skatepark is open from sunrise to sunset.
4. Pavilion and park rentals are available between 7AM and 10PM.
5. Special programs or permitted activities may extend beyond the listed hours of operation at the discretion of the Director, Township Manager or their designee.
6. Emergency closings. The Director, Township Manager or their designee may require Parks be closed for severe weather or other conditions. Scheduled or active programs shall be cancelled when Parks are closed.
7. Refer to the Manheim Township Park Facility Rental Policy for park and facility rental hours of operation.

#### **§ 346-60. Reserved.**

#### **§ 346-61. Reserved.**

#### **§ 346-62. Reserved.**

## **ARTICLE XIV**

### **SERVICES**

#### **§ 346-63. Custodians / Maintenance Personnel.**

1. Fees will be charged whenever facility use requires the services of a custodian, maintenance personnel or other responsible Township/Department staff.
2. Fees will be charged for Public Works personnel coverage for tournaments at the Manheim Township Athletic Complex. Public Works personnel coverage will be reviewed and assigned on a case-by-case basis.
3. During extended hours, the services that will be provided include unlocking the

facility, turning on the appropriate lights, unlocking exit doors for the area being used, making sure the doors are free of obstructions, making sure police and fire regulations are met, setting up chairs and tables, and after the meeting, normal cleaning and arrangement of the room for regular use.

**§ 346-64. Equipment.**

1. Arrangements for the use of Department equipment shall be made with the Director or their designee. Arrangements must be made thirty (30) days in advance.
2. Equipment shall be operated by Department employees. Exceptions to this rule would include agreements that provide indemnification of Township, submission of a Certificate of Insurance and other information as deemed necessary by the Director of Recreation or their designee.

**§ 346-65. Reserved.**

**ARTICLE XV**  
**DAMAGE AND THEFT**

**§ 346-66. Reserved.**

**§ 346-67. Reserved.**

**ARTICLE XVI**  
**FACILITY CAPACITIES**

**§ 346-68. Capacities.**

Park buildings have posted occupancy limits per PA Uniform Construction Code Requirements. Occupancy limits shall not be exceeded under any circumstance.

**§ 346-69. Reserved.**

**ARTICLE XVII**  
**RIGHT TO REFUSE**

**§ 346-70. Responsibility.**

1. These regulations do not create any rights of use of a Park.
2. The Board or Director reserves the right to refuse any individual or organization's use of a Park at any time. Conditions such as extreme weather, damage to a Park, health emergency, safety concerns, etc. would warrant the right to refuse use of a Park.

**§ 346-71. Reserved.**

## **ARTICLE XVIII**

### **VIOLATIONS AND PENALTIES**

#### **§ 346-72. Enforcement.**

The Manheim Township Police Department and Director will enforce the above rules and regulations.

#### **§ 346-73. Violation and penalties.**

1. Any person who violates or permits a violation of this chapter shall, upon conviction in a summary proceeding under the Pennsylvania Rules of Criminal Procedure, be guilty of a summary offense and shall be punishable by a fine of not more than \$1,000, plus costs and reasonable attorneys' fees incurred by the Township in the enforcement proceedings. Upon judgment against any person by summary conviction, or by proceedings by summons on default of the payment of the fine or penalty imposed and the costs, the defendant may be sentenced to imprisonment for a term not exceeding 90 days. Each day that such violation exists shall constitute a separate offense, and each section of this chapter that is violated shall also constitute a separate offense. In addition to or in lieu of enforcement under this section, the Township may enforce this chapter in equity in the Court of Common Pleas of Lancaster County.
2. The Township reserves the right to prohibit persons from utilizing Township Park facilities in the event of repeated violations of any of the provisions of this Ordinance or in the event of a singular violation that causes or risks serious harm to persons or property.
3. Article V and all other parking or motor vehicle related violations are subject to the provisions of Chapter 480 Vehicles and Traffic of the Code of Manheim Township.

#### **§ 346-74. Conflicts.**

Any Rules, Regulations, Ordinances and Resolutions of Manheim Township, which conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

#### **§ 346-75. Reserved.**

#### **§ 346-76. Reserved.**

#### **§ 346-77. Reserved.**

**SECTION 3.** If any section or provision thereof in this Ordinance shall be adjudged invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the Ordinance as a whole or any other section or provision of the part thereof.

**SECTION 4.** This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

**DULY ENACTED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by the Board of Commissioners of Manheim Township, Lancaster County, Pennsylvania, in lawful session duly assembled.

**TOWNSHIP OF MANHEIM**

**Lancaster County, Pennsylvania**

Attest: \_\_\_\_\_  
(Assistant) Secretary

By: \_\_\_\_\_  
(Vice) President,  
Board of Commissioners